



DHANAJI NANA CHAUDHARI VIDYA PRABODHINI'S

# **LOKSEVAK MADHUKARRAO CHAUDHARI COLLEGE OF SOCIAL WORK, JALGAON**

Accredited 'A' Grade Institute by the NAAC

Affiliated to KBC North Maharashtra University, Jalgaon.

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## **PROSPECTUS**

## VISION

To upbringing and groom the youths into the ambassadors of socio-cultural change, by strengthening their faith in the Democratic Values and by enriching their personalities with the scientific outlook having local as well as global consciousness.

## ध्येय

युवापिढीची लोकशाही मूल्यांवरील श्रध्दा अधिक बळकट करून त्यांच्यातील विज्ञानाधिष्ठित स्थानिक आणि वैश्विक जाणीवा अधिक समृद्ध करीत त्यांची व्यक्तिमत्त्वे विकसित करणे आणि त्यांना सामाजिक-सांस्कृतिक बदलांचे अग्रदूत बनविणे.

## MISSION

The Institution is dedicated to the careful nurturing of the youths into the pillars of a vibrant democracy in India.

It also aims at enacting the role of a catalyst in the socio-cultural and economic changes by sensitizing the yours towards the regional, national and global issues.

## जीवितकार्य

युवापिढीला सशक्त व निकोप लोकशाहीचे आधारस्तंभ म्हणून घडवितांना त्यांच्या प्रादेशिक, राष्ट्रीय व वैश्विक जाणीवा जोपासत निर्लेपवृत्तीने सामाजिक-सांस्कृतिक आणि आर्थिक बदल घडविण्यासाठी ही संस्था कटिबद्ध आहे.





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## **PROSPECTUS**

**(BSW / MSW)**

**Principal**

**Loksevak Madhukarrao Chaudhari  
College Of Social Work, Jalgaon**

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**DHANAJI NANA CHAUDHARI VIDYA PRABODHINI'S**  
**Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon**  
**AFFILIATED TO KBC NORTH MAHARASHTRA UNIVERSITY, JALGAON.**

**1. INTRODUCTION -**

For building any cultured society 'Education' in a format way is inevitable. One can not visualise strong, reacting demanding & developing society without 'Education'. Education is the best tool for channelising the youth power in the national stream. The conventional meaning of education is a formal imparting of knowledge within the four walls. The focus of higher education has been shifted to practical oriented courses. Employment opportunities should be created through the education.

As per the demand of time and unavailability of trained social workers, the "College of Social Work" was started in the year 1996 at Jalgaon. The students of college has achieved bright success in every field of academics & non curricular activities.

The classroom work is reinforced at the time of field works where students are exposed to practical experiences. Through this, we strive to provide the society sensitive and responsible civic social workers.

**2. ABOUT THE INSTITUTE -**

Late Dhanaji Nana Chaudhari, resigned the British Government Service and joined, the national freedom movement. He started "Ashram" at Khiroda, Tal. Raver, Dist. Jalgaon to promote basic education in the nearby villages. The Ashram's activities gradually enhanced in the larger interest of the society and ultimately elevated to formation of a formal institute duly registered under the laws as "Janta Shikshan Mandal". To commemorate the birth centenary of this revered freedom fighter, Janta Shikshan Mandal decided to undertake academic projects. **College of Social Work** is one of the project undertaken. Initially this college was started at Khiroda town. However for catering the need of the masses of entire district, the college has been shifted to Jalgaon from the year 1996-97. This college has become renowned in the state of Maharashtra under the best guidance of **Loksevak Balasaheb Madhukarrao Chaudhari**, a well known educationist, who nurtured the growth and prosperity of the education in the state of Maharashtra.

The Dhanaji Nana Chaudhari Vidyaprabodhini (DNCVP) is the organization envisaged by our former Chairperson and ex-education minister Late Shri. Madhukarao Chaudhari for social reforms in higher education with focus to social work education. The Janata Shikshan Mandal is the parent organization where the rich legacy of education reforms and community developments were started by the work of late freedom fighter Shri. Dhanaji Nana Chaudhari. The organizational work extension in tribal hamlets of Satpuda range to the various villages of Raver and Yawal blocks is continuous under the able leadership of Shri. Shirish Dada Chaudhari, Chairperson of DNCVP and former MLA. The institutions of the organization as Ashram Schools, UG, PG colleges and various training centres are not only existing at remote areas of Jalgaon district as Savda, Faizpur, Sakegaon, Jalgaon even in metros as Mumbai.

In year 2006-07, a research study centre affiliated with NMU, Jalgaon for M.Phil. in Social Work and Sociology subject was established at the college. The senior faculty of the staff worked as co-ordinator. A single batch of 13 students was awarded M.Phil degree by NMU, Jalgaon. The students are encouraged to do their research projects in the industries and NGO's outside of the campus. In the last four academic years, 390 students have involved in research project works.

The following facilities are available in the college to facilitate research:

- o Subscribing journals to the college library.
- o Library provided with Wi-Fi connectivity.
- o The computer lab with internet connectivity for the staff,
- o Special leave for data collection and to meet the research guide,
- o On duty facility to attend conferences, seminars and to present papers,
- o Encouragement to staff for publishing research articles in journals to inculcate research aptitude and knowledge.

The following efforts are taken to develop scientific temper and research culture among the students:

- o Encouraging PG students to participate in seminars and symposium; motivate the PG students of MSW and UG students of BSW to undertake research project work on campus and off campus. For instance, in the last four academic years nearly about 143 UG students and 247 PG students carried out the project work.
- o Staff guides the students for completing the project work. Encouraging participate in national level workshop and motivate the staff and students to present papers in such seminars.
- o Students of MSW and BSW undertake field work to carryout survey for data

collection and perform the analysis of the data collected.

- o Regular industrial visits to industries such as Raymond Pvt. Ltd., Parle Pvt. Ltd., Vikas Milk federation, Bosch Pvt. Ltd. and Madhukar Co-operative Sugar Factory etc. are arranged for the students of the social work stream.

10 staff members of the college have been awarded Ph.D. in which four members Dr. Umesh D. Wani, Dr. Yashwant G. Mahajan, Dr. Rakesh P. Chaudhari and Dr. Sunita P. Chadhari are the research guide recognized by the KBC North Maharashtra University, Jalgaon. They are guiding 22 research scholars.

Some of the thrust areas in which the faculties are currently doing their research work

- o Tribal Vaidhu's traditional medical practice in the Khandesh region
- o Social Impact Assessment of the Tapi irrigation project
- o Jal Swaraj and Rural Development
- o CSR project of industries
- o School Education and child labour

Three faculties of the Institute are completed Minor Research projects under Vice Chancellor Research Scheme of the KBC N.M.U. Jalgaon. They received grants of Rs. 50,000/- each for this project. While are faculty got research project from TRTI grant of Rs. 3.5 lakhs.

The institution organized a field work training programme for youth, farmers and school going children. The workshop on Research Methodology was sponsored by ICSSR-WRC. It provided an ideal platform to motivate the young graduates, scholars and the budding scientists to know more about the methodologies on scientific research and its foundational techniques. It helped the researchers and students' participants from colleges and universities to know more about the current state of technology that could be adopted for betterment of community. College of MSW adopts thirty seven villages in Jalgaon district and it takes a survey on the various rural development schemes and social issues at Gram Panchayat level. One day consultation and interaction programme for 17 village Panchayat Presidents is conducted every year before initiating the college fieldwork programme. The college plans various activities through College's Fieldwork Programme based on the needs highlighted by village Presidents.

The college has organized seminars under the University approval with interdisciplinary approach. About 15 faculty members from our and other colleges in Jalgaon and totally 20 students from our college and other colleges have participated in the seminar i.e. Sustainable Rural Development : Social Challenges.

The research and development committee of the college collects information of various funding agencies and encourages the staff to apply to the agencies.



Dr. Prashant Bhosale, Assistant Professor, has completed a major research project title as “An Investigation in to tribal traditional medicinal system among Vaidhu Community of Khandesh region” to the ICSSR in 2013 seeking a grant of Rs.4,96,000/- . In 2011-12 CSR department of Airport Authority of India provided Rs.29, 000/- funds for baseline study of Primary School and Anganwadi of Village Kusumba. The three faculties of college Dr. Sunita Chaudhari, Mr. Ashok Hanwate, Mr. Nilesh Chaudhari had successfully completed their minor research projects under VCRMS KBCNMU, Jalgaon. The duration of the research projects were two years and seeking grants of Rs. 50,000/- i.e. total Rs. 1,50,000/-

The research studies have been carried out by the college during the past 3 academic years to benefit the community. The college of social work has initiated and completed social surveys in 2013-2014 covering on the people participation in social development process special focus to the rural areas of Raver and Yawal blocks. The findings of the study have been communicated to various Panchayat and political leaders of ruling and opposition party. The College of Social Work, Jalgaon has conducted a survey to improve the milk production and collection in the rural area of Jalgaon district. It was funded by the National Dairy Development Board. The significant findings of the report are:

- o It helped to improve research survey skills in the students
- o It played role of advocacy tool in formulating and change in policy to affect betterment of beneficiaries.
- o The role of people participation and its present status in communities were studied. It gave firsthand experience to the students and staff.
- o The objective of 'Class to field and Field to class' teaching and learning was achieved.

In the year 2015 the Institute is accredited with Grade 'A' by the National Assessment and Accreditation Council (NAAC), Bangalore.

Its very pride moment for us that our college is associated with Central Govt. MHRD in which college is working as participating agency on dream project of MHRD i.e. Unnat Bharat Abhiyan and college also selected by RUSA for infrastructural development grants of Rs. 2 crore through this grants college planned to develop various infrastructural facilities.

### **3. VISION :**

To upbring and groom the youths into the ambassadors of socio-cultural change, by strengthening their faith in the Democratic Values and by enriching their personalities with the scientific outlook having local as well as global

consciousness.

### **ध्येय :**

युवापिढीची लोकशाही मूल्यांवरील श्रद्धा अधिक बळकट करून त्यांच्यातील विज्ञानाधिष्ठित स्थानिक आणि वैश्विक जाणीवा अधिक समृद्ध करीत त्यांची व्यक्तिमत्त्वे विकसित करणे आणि त्यांना सामाजिक-सांस्कृतिक बदलांचे अग्रदूत बनविणे.

### **4. MISSION :**

The Institution is dedicated to the careful nurturing of the youths into the pillars of a vibrant democracy in India. It also aims at enacting the role of a catalyst in the socio-cultural and economic changes by sensitizing the yours towards the regional, national and global issues.

### **जीवितकार्य :**

युवापिढीला सशक्त व निकोप लोकशाहीचे आधारस्तंभ म्हणून घडवितांना त्यांच्या प्रादेशिक, राष्ट्रीय व वैश्विक जाणीवा जोपासत निर्लेपवृत्तीने सामाजिक-सांस्कृतिक आणि आर्थिक बदल घडविण्यासाठी ही संस्था कटिबद्ध आहे.

### **5. OBJECTIVES -**

**The objectives of the College are :-**

- To impart quality education to the students.
- To enrich the mental & physical faculties of the students.
- To create a conducive atmosphere for I.C.T. (Info. Com. Technology) based teaching-learning process.
- To inculcate awareness amongst students about socio-economic & cultural issues.
- To nurture innovativeness amongst students so as to transform them into 'Budding Researchers' in the socio-cultural fields.
- To imbibe global competencies amongst the students for meeting out challenges in their lives.
- To promote scientific temperament amongst all the stake-holders of higher education.
- To strengthen students' faith in Democratic values.

- To make the students aware of the distinctive feature of the Indian Culture-Unity in Diversity.
- To pursue the goal of transforming the students into considerate social workers.

## **6. DURATION OF THE COURSE -**

### **B. S. W.**

Three years Semester Pattern (six semester) course of the Bachelor of Social Work.

### **M. S.W.**

The Master of Social Work course is a two years semester pattern (4 semester) course. The one month's block placement after completion of the second year or 4th semester is mandatory.

## **7. Intake Capacity :-**

BSW - 40

MSW - 60

## **8. Information About B.S.W. COURSE (BACHELOR OF SOCIAL WORK) :-**

### **I. Eligibility (for B.S.W. Course) :-**

A student should pass Higher secondary examination (10+2)=12<sup>th</sup> or equivalent certificates course from Art, Commerce, Science and MCVC discipline. The candidates should produce all the relevant documents in original at the time of preliminary admission procedure.

### **II. Structure of the B.S.W. Course (w.e.f. June 2017)**

#### **SEMESTER - I**

Subject Paper	Maximum Marks	Credit
1. English	100	04
2. Basic Social Work Theory papers (4x100 marks)	400	16
3. Field work (Internal Assessment)	100	04

#### **SEMESTER - II**

1. Basic Theory papers (5x100 marks)	500	20
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2. Field work (Internal Assessment)	100	04
<b>SEMESTER - III</b>		
1. English	100	04
2. Basic Social Work Theory papers (4x100 marks)	400	16
3. Field work (Internal Assessment)	100	04
<b>SEMESTER - IV</b>		
1. Basic Social Work Theory papers (5x100 marks)	500	20
2. Field work (Internal Assessment)	100	04
<b>SEMESTER - V</b>		
1. English	100	04
2. Basic Social Work Theory papers (4x100 marks)	400	16
3. Field work (Internal Assessment)	100	04
<b>SEMESTER - VI</b>		
1. Basic Social Work Theory papers (5x100 marks)	500	20
2. Field work (Internal Assessment)	100	04
3. Research dissertation (External-Internal 60:40 Pattern)	100	04
4. Viva-voce (External)	50	02
<b>GRAND TOTAL</b>	<b>3750 Marks</b>	<b>150 Credits</b>

### III. THEORY SUBJECTS :-

There will be 30 theory subjects (including English subject of 100 marks each in I - semester, III - semester, V- semester respectively). In each semester of B.S.W. course "semester wise examination" for each theory paper of 60 marks will be conducted by the university. Mid term assessment for 40 marks will be conducted by the concerning college in each semester of B.S.W. course (prescribed as per the examination having 60:40 pattern) for six semester of B.S.W. course. The students who have failed in any subject may appear for university level semester examination.

### IV. FIELD-WORK (Internal Assessment)

- No grace marks shall be allowed for passing in field work.
- The Social Work Practicum of the student shall be supervised by the faculty supervisor.
- Hours of Social Work Practicum : The Duration of Concurrent Practice Learning shall be a minimum of 12 Twelve Clock Hours spread over two days in a

week covering total 24 days in an academic session.

d) All the Social Work Practicum Records shall be preserved / retained by the college for a Period minimum of Three years from the date of University Examination.

e) The student who fails in Social Work Practicum shall be declared as "Fail" and shall have to repeat the same process in the next subsequent semester including theory courses.

f) Absence from activities covered under the head Social Work Practicum shall lead to Forfeiting of the entire marks allocated to the said activity. There shall be no substitute for these activities.

g) Orientation and Internal Viva-Voce Examination components are compulsory. Students will not be get admission in the next semester till they fulfill these criterions.

h) Social Work Practicum records shall include Social Work Practicum journal file. Attendance sheets, conference sheets diary etc.

i) The concerned affiliated college / department of social work which impart social work training to the students shall prepared the Social Work Practicum Manual prescribed by NMU, Jalgaon based on the guidelines of UGC Model Curriculum in Social Work Education related to Social Work Practicum component.

j) Field work shall be of 100 marks (4 credit) for each semester. The total of field work Marks for six semester shall be 600 (24 credit)

k) Field work shall be conducted at a social welfare agencies / organization selected by the college.

l) A weekly individual conference of about 15 minutes, related to field work task of every student shall be conducted by the concerned field work supervisor. Field work shall Evaluate internally by a concerned Field work supervisor.

m) 90% attendance at field work is compulsory.

n) In any case, there shall be no revaluation moderation of Field work marks.

o) Participation in Rural camp of 5-7 days organized by the college shall be compulsory for every students appearing for the second semester. The Rural camp shall be a graded activity to develop understanding among the students about rural community and their lifestyle and problems. The student performance will be evaluated on the basis of participation, initiatives, skills and discipline.

p) Study tour is compulsory for students of S.Y.B.S.W. IV semester. It is helpful the students about field realities and give exposure to the learners about the setting in social work and its challenges.



q) Special Awareness Campaign - the students shall participate in special awareness campaigns such as HIV AIDS, Child labour, Dowry, female feticides, Gender, Human rights etc. At least five issue based campaigns should be organized during the semester.

r) Each and every student should compulsory to attend and individually present seminar on various issues with the help of PPT, present seminar on field work task. Book or articles review.

#### STRUCTURE OF FIELD WORK (60:40 PATTERN)

<b>Semester-I (BSW-116)</b> <b>Contents</b>	<b>Max.</b> <b>Marks</b>	<b>Semester-II (BSW-126)</b> <b>Contents</b>	<b>Max.</b> <b>Marks</b>
1) Observational Visits to welfare Agencies-10 Visits (20 marks attendance +10 marks presentation)	30	1) Village Camp (20 marks attendance +10 marks presentation)	30
2) Seminar on social issues	20	2) Group Discussion	20
3) Individual Conference & Group Conference	10	3) Individual Conference & Group Conference	10
4) Recording Keeping / Writing Skills	20	4) Recording Keeping / Writing Skills	20
5) Viva-Voce on Field work	20	5) Viva-Voce on Field work	20
	<b>100</b>		<b>100</b>
<b>Semester-III (BSW-236)</b>		<b>Semester-IV (BSW-246)</b>	
1) Concurrent Field work (Social Case Work and Group work)	30	1) Concurrent Field work (Social Case Work and Group work)	30
2) Seminar on Field work Task	20	2) Study Tour (20 marks attending + 10 marks presentation)	20
3) Individual Conference & Group Conference	10	3) Individual Conference & Group Conference	10
4) Recording Keeping / Writing Skills	20	4) Recording Keeping / Writing Skills	20
5) Viva-Voce on Field work	20	5) Viva-Voce on Field work	20
	<b>100</b>		<b>100</b>
<b>Semester-V (BSW-356)</b>		<b>Semester-VI (BSW-366)</b>	
1) Concurrent Field work (Community Organization)	30	1) Concurrent Field work (Community Organization)	30
2) Class Room Seminar or Web Site Review on social issues	20	2) Special Awareness Campaign	20
3) Individual Conference & Group Conference	10	3) Individual Conference & Group Conference	10
4) Recording Keeping / Writing Skills	20	4) Recording Keeping / Writing Skills	20
5) Viva-Voce on Field work	20	5) Viva-Voce on Field work	20
	<b>100</b>		<b>100</b>

## **V. RESEARCH DISSERTATION**

- 1) Students of V<sup>th</sup> semester are required to select an appropriate topic for their research dissertation in the beginning in consultation with the Research Guide and complete the same in the VI<sup>th</sup> semester. It shall be submitted to the university before commencement of VI<sup>th</sup> semester Examination and it must be signed by the concerned research Guide and Principal of the college.
- 2) Every faculty shall contribute at least half hours per student per week for research guidance to be given to the students assigned to him/her. The Research dissertation shall carry 100 marks and shall have External and Internal assessment on the basis of 60:40 patterns.
- 3) The Viva-Voce on Research dissertation will be evaluated externally for 50 marks.
- 4) The research report must be three copies of type written and well bound copies.
- 5) Sample size for Research dissertation will not be exceeding than 50.

### **VIVA-VOCE (External)**

External Viva-voce of 50 marks will be conducted for 50 marks at the end of VI<sup>th</sup> semester based on Research Dissertation. However the candidate failing in viva-voce may attend the viva voce within three months from the date of declaration of the results as per university schedule. In such case candidate will have to pay extra fees prescribed by the university.

1. Six semester viva-voce examination of 50 marks shall be conducted externally by the University and carry 2 credits.

## **VI. Head of Passing**

The following shall be separate head of passing

- |  |      |
|--|------|
| 1) Written Theory                            | 40%  |
| 2) Field work                                | 50 % |
| 3) Research dissertation                     | 50 % |
| 4) Viva-voce of 50 marks External assessment | 50 % |

Failure in any one of the head shall be considered failure at the B.S.W. course.

## **VII. Rules pertaining to conduct of examination and standard of passing**

- 1) The Mid-term examination of each semester will be conducted by the college.
- 2) Two Mid-term examination shall be of 40 marks and shall be taken in each semester before semester end university level examination. There should one month gap between each internal examination of 20 marks.

The examination of each semester will be of 60 marks held by the university. The examination papers will be set by the panel of paper setters appointed by the university and answer books will be assessed externally. The question paper will be set on the syllabus of concerned subjects of 60 marks and written examination will be of 2 (two) hours duration.

## **VIII. SYALLBUS OF B.S.W. COURSE :-**

### **SEMESTER - I FIRST YEAR**

<b>Subject Code</b>	<b>Title</b>	<b>Suggested Clock Hours</b>	<b>Marks Alloted</b>
BSW-111	English	40 Hours	100
BSW-112	Ideology and Introduction to social work	40 Hours	100
BSW-113	Working with individual and family	40 Hours	100
BSW-114	Fields of social work	40 Hours	100
BSW-115	Sociology for social worker	40 Hours	100
BSW-116	Field Work	144 Hours	100

### **SEMESTER - II**

BSW-121	Emerging Trends in social work	40 Hours	100
BSW-122	Human Rights	40 Hours	100
BSW-123	Indian Social Problems	40 Hours	100
BSW-124	Working with Group	40 Hours	100
BSW-125	Human Growth and Behavior	40 Hours	100
BSW-126	Field Work	144 Hours	100
	Environment Science (Annual)	60 Hours	100

**SEMESTER - III SECOND YEAR**

BSW-231	English	40 Hours	100
BSW-232	Introduction to Social Legislation	40 Hours	100
BSW-233	Introduction to Indian Constitution	40 Hours	100
BSW-234	Introduction to Indian Economy and Co-operation	40 Hours	100
BSW-235	Working with Communities	40 Hours	100
BSW-236	Field Work	144 Hours	100

**SEMESTER - IV**

BSW-241	Introduction to Tribal Life	40 Hours	100
BSW-242	Introduction to Social Work Research	40 Hours	100
BSW-243	Introduction to Local Self Government	40 Hours	100
BSW-244	Social Reform Movements in India	40 Hours	100
BSW-245	Introduction to Women Studies	40 Hours	100
BSW-246	Field Work	144 Hours	100

**SEMESTER - V THIRD YEAR**

BSW-351	English	40 Hours	100
BSW-352	Participatory Approaches in Social Work	40 Hours	100
BSW-353	Para-Legal Education	40 Hours	100
BSW-354	Social Welfare Administration	40 Hours	100
BSW-355	Counselling in Social Work	40 Hours	100
BSW-356	Field Work	144 Hours	100

**SEMESTER - VI**

BSW-361	Life and Soft Skill Education for Social Worker	40 Hours	100
BSW-362	Social Policy and Planning in India	40 Hours	100
BSW-363	Health System in India	40 Hours	100
BSW-364	Communication for Development	40 Hours	100
BSW-365	Development of Weaker Section	40 Hours	100
BSW-366	Field Work	144 Hours	100
BSW-367	Research Dissertation		100
BSW-368	Viva-Voce		50

## **IX. SELECTION PROCEDURE :-**

The seats of BSW shall be filled up according to merit (percentage of marks at H.S.C. or equivalent level) and Reservation. The reservation of seats for the backward class students and female candidates as per the rule of North Maharashtra University, Jalgaon and Government of Maharashtra.

List of selected candidates will be displayed on the college notice board only.

## **9. INFORMATION ABOUT M.S.W. COURSE (MASTER OF SOCIAL WORK) -**

### **I. Eligibility :-**

Graduates of any recognized by the University Grants Commission shall be eligible to apply for the MSW degree programme. The 50% of the sanctioned seats will be reserved for BSW degree holders on merit basis, strictly following the rules of reservation for different categories including 10% seats for other universities. The remaining 50% seats will be selected according to merit (the percentage of marks at any recognized degree exam + percentage of marks at the Entrance test.) and reservation. The Merit list will be prepared by considering the percentage of marks at the graduation and the entrance test. It will be conducted by the College or the University as the case may be. The admission procedure will be transparent and further for any complaints in admission procedure the college administration will be responsible.

### **II. THE SELECTION PROCEDURE (For M.S.W. COURSE) :-**

After a scrutiny of the applications, the selected candidates will be called for the written test followed by an interview. The written test would be mainly to evaluate the expression skill, general awareness and basic numerical ability of the candidate. In the interview, questions may be asked on the subjects of the graduation level. The candidates are expected to know about the prospective field of specialisation. The questions based on general knowledge and current affairs are expected. List of meritoriously selected candidates will be displayed only on the college notice board.

The selected candidates should pay the required admission fees within the specified number of days from the date of their provisional admission, failing to do so will lead to cancellation of admission.

### **III. ADMISSION PROCEDURE :-**

The candidate must apply only on a prescribed form attached to the prospectus of the Institution. The Prospectus of the College will clearly indicate the



reservation of seats as per the Government and University norms, dates of sale of prospectus, last date for submission of the filled up forms, date of entrance test, date of declaration of the selection list and waiting list and the last date of admission. The selected candidate must, at the time of admission, produce all original certificates (SSC, HSC, and Graduation, caste certificate, Domicile Certificate, Income Certificate, Non-creamy layer certificate and other relevant certificates or documents) and mark-lists. The candidate shall have to pay the full fees as prescribed by the University. The Principal of the College may grant concession at his own discretion. The scholarship holders may totally be exempted from paying the fees save nominal admission fees. Candidates will have to obtain their Transference Certificate indicating successfully last attended college and the Examination. The candidates who have passed their last qualifying Examination from a University other than North Maharashtra University, Jalgaon must submit a migration certificate immediately after securing admission. As per North Maharashtra University, Jalgaon rules every candidate must obtain an eligibility certificate. A student who fails to obtain the eligibility certificate will not be permitted to appear for the Semester IV Examination.

#### **Reservation of Seats :-**

There will be reservation of seats for the backward class students and the female candidates as per rules of North Maharashtra University, Jalgaon and the Government of Maharashtra.

#### **IV. Medium of Instruction :-**

1. The medium of Instruction will be English. However, as North Maharashtra University, Jalgaon has allowed students to write examination answer books in Marathi suitable instructions may be given in the regional language i.e Marathi.
2. MSW Course Semester Pattern : ( 60: 40 Marks)

Each Theory Paper for 100 Marks consists of 60 marks for university exam and 40 marks for internal assessment. The internal assessment for 40 marks shall be based on marks secured in the test and personal performance of the student.

#### **V. Discipline :-**

Students are expected to follow all rules and maintain discipline throughout the course period. Ragging in any form, within or outside the campus, is strictly prohibited. In case a student is found violating the rules of discipline, the Principal of the College

shall take stringent action against him/her .

#### **VI. Grant of terms :-**

100 percent attendance at Field Work and class Room teaching sessions is required for a student to be eligible for successful completion of academic term. In very exceptional circumstances leave with prior permission of the Principal of the College may be granted with a condition of compensating the loss of educational days within the limit of 80%. The Principal of the college shall have the responsibility of and control over all matters pertaining to discipline and professional behavior.

#### **VII. Subjects Structure of Master of Social Work (M.S.W.) :-**

##### **FIRST SEMESTER**

Group	Sub. Code	Title	Marks
Compulsory	SW-111	History and Philosophy of Social Work	100
	SW-112	Working with Individuals and Families	100
	SW-113	Sociology and Indian Social Problems	100
	SW-114	Psychology for Social Workers	100
	SW-115	Working with Groups	100
	SW-116	Pofessional Development of Social Worker	100
	SW-117	Field Work Practicum	150

##### **SECOND SEMESTER**

Group	Sub. Code	Title	Marks
Compulsory	SW-121	Counseling for Social Workers	100
	SW-122	Social Work Research and Statistics	100
	SW-123	Introduction to the Indian Constitution	100
	SW-124	Women Centered Social Work	100
	SW-125	Field Work Practicum	150
	SW-126	Viva Voce	50
Community Development	CD 1	Urban, Rural and Tribal Communities	100
	CD 2	Problems of urban, rural and tribal communities	100
Human Resource Management	HRM-1	Labour Welfare	100
	HRM-2	Labour Legislation	100

### THIRD SEMESTER

Group	Sub. Code	Title	Marks
Compulsory	SW-231	Community Organization & Social Action	100
	SW-232	Social Legislation	100
	SW-233	Disaster Management	100
	SW-234	Field Work Practicum	150
Community Development	CD 3	Rural, Urban Economy	100
	CD 4	Community Development and Governance	100
	CD 5	Management of Voluntary Organization	100
Human Resource Management	HRM-3	Human Resource Management	100
	HRM-4	Personnel Management and Industrial Relations	100
	HRM-5	Organizational Behaviour	100

### FOURTH SEMESTER

Group	Sub. Code	Title	Marks
Compulsory	SW-241	Social Policy, Planning and Administration	100
	SW-242	Health System in India	100
	SW-243	Corporate Social Responsibility	100
	SW-244	Field Work Practicum	150
	SW-245	Research Dissertation (Project Report)	150
	SW-246	Viva-Voce	50
Community Development	CD 6	Education for Social Development	100
	CD 7	Participatory Approaches of Community Development	100
	CD 8	Municipal Administration	100
Human Resource Management	HRM-6	Labour Economics	100
	HRM-7	Personnel Procedures & Practices	100
	HRM-8	Industrial Sociology	100

### VIII. MSW Programme Structure :

The MSW degree will be awarded to the students who complete a total of 4 Semesters in minimum of two years clearing examination held by the University for a total of 24 Courses/ papers, **16 compulsory** courses and **02 Specialization (1. Community Development. 2. Human Resource Management)** courses besides other heads of passing (student shall select any one specialization) in four semesters. Six papers per semester, field work, research (Dissertation) and other components as per semester structure. Total number of the Semesters for M.S.W. programme will be four.

## Structure of the M.S.W. Course (Semester Pattern ) ( Implemented from 2017-18 )

### Semester-I

	Marks	Credits
1 <b>Theory Papers</b> - Total Six Subjects for 100 Marks each 60 Marks External + 40 Marks Internal assessment on the basis of Seminar/ Assignment, Attendance, Test, General performance/Behaviour.	600	24
2. <b>Field Work</b> - Field work in the first Semester shall consist of orientation visits to welfare institutions, Group conferences, seminars and shall be of minimum 15 hours per week.	150	06

### Semester-II

1. <b>Theory Papers</b> Six Subjects for 100 Marks each (60 + 40) The courses will consist of four compulsory and two optional Courses from the Specialization programme Offered by the concerned College.	600	24
2. <b>Field Work</b> - The field work in this semester shall consist of Institutional placement for case work and group work practice. The institutions for placement should be suitable for practice of relevant theory taught in the class rooms.	150	06
3. <b>Viva voce</b> Internal assessment Base on theory papers and field work	50	02

### Semester-III

1. <b>Theory Papers</b> - Six theory papers for 100 Marks each ( 60 +40)	600	24
2. <b>Field Work</b> - The Field Work in the third Semester shall consist according to specialization (Concurrent Field Work)	150	06

### Semester-IV

1. <b>Theory Papers</b> - Six Theory Papers for 100 Marks each (60+40)	600	24
2. <b>Project Report</b> Every student shall select a suitable topic for conducting a short term research representing any field of social work practice or field of specialization and submit a well prepared Dissertation Report duly signed by concerned research guide and the Principal of the College.	150	06

The original Copy shall be submitted to the University before the concerned Exam. The Project Work shall be assessed internally & externally by the Examiners appointed by the University.

3. <b>Viva voce</b> -The viva voce in the Fourth Semester shall be conducted by the University at the concerned Centers immediately after the written examination.	50	02
4. <b>Field Work</b> The Field Work in the Fourth Semester shall consist of placement in suitable Agencies and shall be internally assessed, field visits to development projects and at least five visits to welfare agencies as a part of study tour.	150	06
<b>Grand Total</b>	<b>3250</b>	<b>130</b>

#### IX. Pattern & Grading System

Conversion of marks to grades in credit system Grade will be awarded as per the seven point grading scale.

CGPA Value	Final Grade Obtained	Grade Remark	Equivalent Percentage
05.00 - 6.00	<b>O</b>	Outstanding	75 to 100
04.50 - 04.99	<b>A</b>	Very Good	65 to 74
03.50 - 04.49	<b>B</b>	Good	55 to 64
02.50 - 03.49	<b>C</b>	Average	50 to 54
01.50 - 02.49	<b>D</b>	Satisfactory	45 to 49
00.50 - 01.49	<b>E</b>	Pass	40 to 44
00.00 - 00.49	<b>F</b>	Fail	0 to 39

#### X. Credit Pattern - Credit shall be awarded in the following order

1. Written theory papers @ 4 credits per paper x 24	=	96 credits
2. Field Work --@ 06 credits per Semester x 04	=	24 credits
3. Research dissertation @ 06 credits (IV Semester ) x 01	=	06 credits
4. Viva voce 02 x 02	=	04 credit
( to be conducted in the end of II & IV Semester)		
<b>Total</b>	<b>=</b>	<b>130 credits</b>

OR

The award of grades & final grades should be as per the Uniform policy of N.M.U. is applicable.



### Overall structure

The structure of the course shall be as under :

1. Written theory papers 6 per semester, 24 papers x 100 Marks	2400 marks
2. Field work: 150 marks per semester 150 x 4	600 marks
3. Research Dissertation (Submitted in Semester IV)	150 marks
4. Viva Voce (Semester II and IV) @ 50 marks x 2	100 marks
<hr/>	
<b>Total Marks = 3250 marks</b>	

### **XI. Field Work :**

Total marks 600, per semester 150 marks.

- I) The respective affiliated Institutes/ Colleges may develop the field work modules and manual according to the available field opportunities in their region. The field work over 4 semesters will include concurrent field work, Orientation Visits, Special Awareness campaigns, Rural Camp, Study Tour and Block Field Work placement etc.
- II) Field Work shall be of 150 marks (6 credits) for each Semester. The total of field work marks for four Semesters shall be 600 (24 credits).
- III) Field work shall be conducted during a period of two days a week for 15 (fifteen) clock hours
- IV) Field work shall be conducted at a social welfare agency/organization selected by the college. Every student shall be supervised by an experienced/professional social worker from the agency and a faculty member of the college
- V) A weekly Individual Conference of about 15 minutes, related to field work of every student, shall be conducted by the concerned Field Work Supervisor. Field Work shall be evaluated internally by a panel of 03 faculty members including the Field Work Supervisor.
- VI) 90% attendance at Field work is compulsory.
- VII) A student failing in field work at any Semester shall be declared as 'Fail' and shall have to repeat the entire Semester including theory courses.
- VIII) In any case, there shall be no revaluation or moderation of Field Work marks.
- IX) Participation in Rural Camp of 5-7 days organized by the college shall be compulsory for every student appearing for the Second Semester Exam. The Rural Camp shall be a graded activity to develop the understanding among the students about rural community and problems for intervention. 20 marks shall be

allotted to this activity under the head of Field Work. The Students performance should be assessed on the basis of their participation, initiative, skills and discipline.

- X) Study tour is compulsory for Students of M.S.W IV Semester. It is a graded activity to orient the students about field realities and give exposure to the learners about the settings in social work and its challenges. 20 marks out of 100 marks earmarked for Field Work shall be allotted to this activity and the student's performance should be assessed on the basis of their participation, report writing, skills and discipline.
- XI) Skill Lab is a learning activity which is non graded activity organized for the students to develop their skills in order to develop their understanding to relate theory to practice and for their professional development.
- XII) Special awareness campaigns -- the students shall participate in special awareness campaigns such as HIV/AIDS awareness, issues of Child labour, Environment, Civil Rights etc. organized by the college under the guidance of faculty supervisor. At least two issue based campaigns should be organized during the Semester.
- XIII) Issue based Paper, Book review, Website Review Presentation. Every student should make a presentation on social issues and agencies working on them, book review etc.. (At least one presentation during the Semester)

#### **Field Work Components:**

##### **Semester - I**

##### **Semester - II**

Sr. No.	ACTIVITY	MARKS	Sr. No.	ACTIVITY	MARKS
1	Orientation Visits to welfare Institution (10 visits)	30	1	Rural Camp	30
2	Concurrent Field Work (Case work & group work)	50	2	Concurrent Field Work	50
3	Individual conference	15	3	Individual conference	15
4	Group conference	15	4	Group conference	15
5	Seminar on Field Work	20	5	Seminar on Field work Website/ Book Review, Article presentation	20
6	Report writing/attendance & general impression	20	6	Report writing/attendance & general impression	20
	Total	150		Total	150

**Field Work Components:****Semester - III****Semester - IV**

Sr. No.	ACTIVITY	MARKS	Sr. No.	ACTIVITY	MARKS
1	Issue Based awareness campaigns	30	1	Study Tour	30
2	Concurrent Field Work	50	2	Concurrent Field Work	50
3	Individual conference	15	3	Individual conference	15
4	Group conference	15	4	Group conference	15
5	Seminar on Field Work	20	5	Field work seminar on social issues/ Group presentation/Success stories presentation	20
6	Report writing/attendance & general impression	20	6	Report writing/attendance & general impression	20
	Total	150		Total	150

**XII. Research Dissertation (M.S.W. IV Semester)**

Every faculty shall devote at least 4 Hours per week for research guidance to be given to the students assigned to him/her. The Research dissertation shall carry 150 Marks and shall have internal and external Assessment on the bases of 60:40 patterns.

The M.S.W. students admitted to the Third Semester shall select a research topic in the beginning of the third semester for project work in consultation with the Research Guide. Sample for the project report should be selected as per the requirement of Research Topic, where the sampling Method is used.

Every student shall submit three typed and well bound copies of such project report 15 days before the commencement of the Fourth Semester examination. The project report shall carry a total of 150 marks and shall be treated as a separate head of passing. A candidate must obtain minimum 75 marks for passing under this head. The project report at MSW IV Semester Examination should be assessed internally and externally by concerned examiner appointed by the College / University.

A candidate failing at this head shall submit a research report as prescribed by the University within a period of three months from the date of the results and shall pay applicable fees along with examination form.

**Prescribed Standard for Research Dissertation:**

1. The topic of research must be related to the area of social work.
2. The candidate must follow the scientific process and methods of social work research or social research.
3. The Report submitted to the University must be duly signed by the Principal and

concerned research Guide and shall also be certified by the Guide as to originality of the short term research work.

4. The content of the Report shall not cause any dispute or defamation to any person or the Institution.
5. Any malpractice including any attempt at plagiarism exposed even at a later stage may invite withdrawal of the Degree of such a candidate.

### **XIII. Viva Voce Examination:**

The Viva voce will be conducted for 50 marks each at the end of Semester II and IV. The viva voce constitutes a separate head of passing. A candidate failing in viva voce of second Semester shall be eligible for admission to the fourth Semester. A candidate failing in Fourth semester Viva voce conducted by the external examiner shall be declared Fail at the M.S.W Examination. However, he may attend the viva voce within three months from the date of declaration of the results as per University schedule. In such a case he will have to pay the extra fees as per the decision of University to time to time.

1. There shall be a Viva-Voce Examination at the end of II<sup>nd</sup> and IV<sup>th</sup> Semester based on theory knowledge, research and field work practicum.
2. In the second semester Viva-Voce of 50 marks will be conducted before the commencement of the Second Semester examination by the Colleges and a statement of the marks obtained by the students shall be submitted to the University by the Heads of the Institutions for inclusion in the mark sheet. The minimum marks required for passing the Viva Voce are 25 for each Viva-Voce examination.
3. A student failing in Viva-Voce (Semester II) shall be called again for the Viva Voce within one month of the date of declaration of the Second Semester Examination results. Only one repeat Viva Voce shall be permissible to be conducted during the Second Semester. However a student failing in the Second Semester Viva Voce Examination shall be eligible for admission to the MSW Third Semester.
4. Fourth Semester Viva-Voce Examination of 50 marks shall be conducted externally by the University.
5. The Viva Voce conducted in the Fourth semester shall be based on theory, field work, research, professional development and related area of specialization.

### **XIV. Block placement:**

1. Every student shall complete his/her block field work for a period of one month i.e. 30 days after the fourth Semester examination. The Result of the candidates would be handed over to the College only after submission of a report on completion of Block Field Work to the University. The Certificates indicating clearly successful completion of Block Field Work by the students shall be retained by the concerned College.
2. After completion of Block placement, the student must submit a report of work to

the Head/ Principal of the College/ Institute. Ordinarily, no leave of absence will be permissible during the stipulated period of the block field work placement.

- 3 Every student is required to complete his/her block field work in a welfare/development agency. Block field work placement in a Gram Panchayat, co-op society or a PHC shall not be allowed.
- 4 The Block Field Work shall be organized by a faculty nominated by the Principal.

#### **XV. Heads of Passing, Standard of Passing, Credit Pattern and Grade Points:**

- 1 The following shall be the independent heads of passing:
  1. Written theory papers
  2. Field work
  3. Research Dissertation
  4. Viva Voce
- 2 Standard of passing Marks: Percentage
  - a. Written theory papers in each 40% Marks paper (Aggregate of 100- inclusive of both 60 external and 40 internal marks)
  - b. Field work in every semester 50% Marks
  - c. Viva Voce 50% Marks
  - d. Research dissertation 50% Marks (Aggregate of 100- inclusive of both 60 external and 40 internal marks)

#### **XVI. Rules of ATKT :**

- 1 A students must pass in 4 theory courses in each semester out of 6 courses to avail of the benefit of ATKT for the next semester and he/she must clear the backlog in the next semester examination. Their internal assessment marks will not change.
2. A students shall be allowed to keep term of Semester- III, (MSW-II), if he/she has no backlog and clears all the heads of passing of Semester- I.
3. A student failing in Field Work at any Semester shall not get the benefit of ATKT including theory papers and will have to repeat the entire semester.
4. In any case, for what so ever reasons, if a student does not appear or fails in any semester examination will have to repeat the entire semester.

#### **10. LIBRARY FACILITIES -**

Departmental library for B.S.W. & M.S.W. Students is maintained in the college the library is well equipped with books on social work community development Rural Welfare, Tribal Development the library also subscribes to important journals in the

field. of social work and the social sciences.

#### **11. SCHOLARSHIPS AND CONCESSIONS -**

Following scholarships and concession in fees are available to students joining the B.S.W. & M.S.W. course.

- a) Government of Maharashtra Economically Backward class students scholarship
- b) Government of India scholarships to Backward class.
- c) Government Merit scholarships.
- d) Scholarship for the physically handicapped.

#### **NOTICE REGARDING OBC / FREESHIP SCHOLARSHIP**

- 1) Those who change their faculties in B.S.W. will not allow to get any Scholarship.
- 2) Equivalent Professional Academic course will not get any Scholarship.
- 3) Those who have taken gap more than 3 years or Those who discounted their education more than 3 years will not get claim for any Scholarship.
- 4) Those who Admitted in PG have to show their order number for continuation.

#### **12. ALUMNI ASSOCIATION -**

The alumni Association was formed to serve as a link between the College and its alumni. It has endeavoured to established closer contact among the alumni of College and to facilitate exchange of ideas and experience among them wit a view of maintaining standards of professional efficiency and integrity.

##### **ALUMNI OFFICE -**

The alumni of this college has its own registered 'Alumni Association'. Alumni Association conducts various programmes and activities for the past and present students. Active participation of alumni from the state and abroad helps to enhance quality skills among the students. The college provided all sort of space to perform the activities of the alumni association.

#### **13. AVENUES OF EMPLOYMENT -**

B.S.W. and M.S.W. students have opportunities for employment in various of setting: Hospitals, Schools & Institutions run by Govt. & Non-Government organizations, counseling services, Govt. programmes for Disability fields, Community Organizations, Marginalised groups, Rehabilitation Centres, Training Institutions, Industries, Funding Organizations, Research and Documentation Centres and other development organizations etc. There are increasing opportunities of employment for social workers in the areas of Social Research, Media and Communication, Corporate Social Responsibility, and in Action Groups

and Legal Aid Cells.

- a) Those students who offer community development and extension as their interest field have a good scope for employment in non-governmental organization (N.G.O's) and Government Organization in the field of social welfare Health Projects, Family welfare, Urban welfare, Extension education, Youth Welfare, Rural Welfare, Tribal Welfare, Agriculture Extension Work, Integrated rural tribal development work etc. A variety of other work opportunities can also be visualized for students opting for this field of interest.

**b) Human Resource Management :-**

The students opting for labour welfare & Interest have the following scope for employments.

- i) Labour Welfare officer in factories
- ii) Industrial Relation officer in factories
- iii) Personnel officer / Manager
- iv) Industrial case worker
- v) Community organizer for community development projects sponsored by CSR of Industries.
- vi) Work in field related to personnel management, such as public relation, general administration etc.
- vii) As H.R.D. Manager / Officers in factories.
- viii) P.R.O. in various organisations.
- ix) Various Government jobs in related department of Labour Beauru.

**14. LIST OF THE FIELD WORK AGENCIES -**

- 1) Matoshree Oldage Home, Jalgaon.
- 2) District Civil Hospital, Jalgaon.
- 3) Boys Observation Home, Jalgaon.
- 4) Girls Observation Home, Jalgaon.
- 5) Shram Sadhana Trust, Jalgaon. (Blind school)
- 6) Handicapped Sammishra Kendra, Jalgaon.
- 7) Dilasa Vyasanmukti Kendra, Jalgaon.
- 8) Utkarsha (School for Mentally Retarded Children) Vidyalay, Jalgaon
- 9) District Jail, Jalgaon.
- 10) Ashadip State Home, Jalgaon.
- 11) Lilai Balgruha, Shiv Colony, Jalgaon



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- 12) Apang Seva Mandal's Muk Badhir Vidyalaya, Jalgaon
  - 13) Madhukar Sahakari Sugar Factory, Faizpur.
  - 14) Jalgaon State Transport, Depot., Jalgaon
  - 15) Haffkine Ajanta Pharma Ltd., Jalgaon
  - 16) Thermal Power Station Deepnagar, Bhusawal
  - 17) Police Station in Jalgaon City.
  - 18) International Chasis Systems India Limited, Jalgaon.
  - 19) Legrand (India) Pvt. Ltd., Jalgaon.
  - 20) Raymond Mills Ltd., Jalgaon.
  - 21) MSEB Jalgaon
  - 22) Spectrum Electro Component Ltd.
  - 23) Rural & slums areas in the Jalgaon Tahasil.

## **16. CODE OF ETHICS :**

- I regard as my primary obligation the welfare of the individual or group served, which includes action for improving social conditions.
- I give precedence to my professional responsibility over my personal interest.
- I hold myself responsible for the quality and extent of the services I perform.
- I respect the privacy of the people I serve.
- I use in a responsible manner information gained in professional relationships.
- I treat with respect the findings, views and actions of colleagues and use appropriate channels to express judgement on those matters.
- I practice Social Work within the recognised knowledge and competence of the profession.
- I recognise my professional responsibility to add my ideas and findings to the body of social work knowledge and practice.
- I accept responsibility to help protect the community against unethical practice by any individuals or organisations engaged in social welfare activities.
- I stand ready to appropriate professional service in public emergencies.
- I distinguish clearly in public between my statements and actions as an individual and as a representative of an Organisation.
- I support the principle that professional practice requires professional education.
- I accept responsibility for working towards the creation and maintenance of conditions within agencies which enable social workers to conduct themselves in keeping with this code.
- I contribute my knowledge skill and support to programmes of human welfare.

## 17. Fees Structure

### Fees For B.S.W. & M.S.W. Course

Sr.No.	Particular	BSW-I	BSW-II	BSW-III	MSW-I	MSW-II
1	Admission Fee	50	50	50	75	75
2	Tuition Fee	800	800	800	5000	5000
3	Caution Money	50	-	-	50	-
4	Registration Fee	100	-	-	100	-
5	Library Fee	200	200	200	400	400
6	Poor Student Aid Fee	75	75	75	100	100
7	Gymkhana Fee	200	200	200	200	200
8	Tutorial & Internal Exam.	100	100	100	100	100
9	Term Work Fee	-	-	-	400	400
10	Field Work Fee	400	400	400	400	400
11	Medical Fee	25	-	-	25	-
12	Computer Fee	20	20	20	20	20
13	College Development Fee	90	90	90	100	100
14	Student Welfare Fee	25	25	25	-	-
15	Student Activities Fee	60	60	60	75	75
16	Library Deposit Fee	100	-	-	150	-
17	Ashwamedh Fee	30	30	30	30	30
18	Student Group Insurance	10	10	10	10	10
19	Rural Camp Fee	400	-	-	400	-
20	Gathering Fee	60	60	60	60	60
21	Magazine Fee	40	40	40	40	40
22	Disaster Management Fee	10	10	10	10	10
23	Identity Card Fee	10	10	10	10	10
24	Alumni Association Fee	-	-	25	-	50
25	Personality Development Career Guidance Fee	25	25	25	25	25
26	E-Suvidha Shulk	50	50	50	50	50
27	Environment Study	100	-	-	-	-
28.	Misc.	200	200	200	200	200
	<b>Total</b>	<b>3230</b>	<b>2455</b>	<b>2480</b>	<b>8030</b>	<b>7355</b>

**Note :** The first forty admission of BSW & the first sixty admission of MSW will be exempted from the tuition fees.

## 18. Teaching Staff

Dr. Yashwant Govinda Mahajan	- B.A., M.S.W., Ph.D. (NET) (Ph.D. Guide)
Dr. Umesh Devidas Wani	- M.A., M.S.W., Ph.D. (SET) (Ph.D. Guide)
Dr. Sham Damu Sonawane	- B.A. M.S.W., Ph.D. (SET)
Dr. Rakesh Pitambar Chaudhari	- B.Sc., M.S.W., Ph.D., (SET) (Ph.D. Guide)
Dr. Bharati Pramod Gaikwad	- B.A., M.S.W., Ph.D.
Dr. Kalpana Dilip Bharambe	- M.A. (Psychology) B.Ed., Ph.D.
Dr. Sunita Pramod Chaudhari	- B.A., M.S.W., M. Phil., Ph.D. (Ph.D. Guide)
Dr. Nitin Ramdas Badgujar	- B.A., M.S.W., M. Phil., Ph.D. (NET)
Mr. Ashok Satwaji Hanwate	- M.A. (Sociology) (NET), B.Ed., M.S.W., (NET)
Mr. Yogesh Pralhad Mahajan	- B.A., M.S.W., M. Phil. (SET)
Mr. Deepak Prakash Mahajan	- B.Com., M.S.W., M. Phil.
Mr. Nilesh Shantaram Chaudhari	- M.S.W., M. Phil.
Dr. Prashant Sadashiv Bhosale	- B.H.M.S., M.A. in Social work, (NET-JRF), Ph.D.
Dr. Bhushan Indar Bhamterajput	- M.A., B.Ed., M.S.W., (NET), Ph.D.
Mr. Jugal Prabhakar Ghuge	- B.Sc. (Agri), M.A. in Social work, (NET)
Mr. Kishor P. Bhole (Librarian)	- M. Lib.

## 19. VERY IMPORTANT NOTE

- The students, seeking admission to the Institute, and their guardians must read this prospectus carefully.
- Admission to the M.S.W Course will be given specialization wise, **No change in specialization will be allowed later under any circumstance,**
- The applicants must mention the area of specialization which they want take up during their study at the MSW level. The allotment of specialization will be only on the basis of merit and aptitude. it may not always be possible to allot the desired specialization to the students. The decision of the Principal in this regard shall be final.
- Every specialization will have an equal number of students. **The application form must be filled in with due care and should be complete in all respects Incomplete application forms are liable to be rejected,**

### PLEASE NOTE -

- Students would be required to abide by all the rules and regulations of the Institute and maintain discipline
- The last date for admission would be as per the University declaration regarding it, subject to the availability of Seats.
- **All** examinations will be conducted by the University.

Students are advised to buy the detailed syllabus for the course contents.

- Assignments and internal examinations will be taken periodically which will be obligatory for the students,
- The Principal reserves the right to take disciplinary action against any student who is lacking in professional ethics and standards and whose behavior is detrimental to the discipline and smooth functioning of the Institution.

## 20. Various Schemes for Students

### विद्यार्थ्यांसाठी विविध योजना



#### कर्मवीर भाऊराव पाटील कमठा व शिक्षा योजना :-

कर्मवीर भाऊराव पाटील कमठा व शिक्षा ही पदवी व पदव्युत्तर शिक्षण घेणा-या विद्यार्थ्यांसाठी आहे, तसेच आर्थिकदृष्ट्या दुर्बल घटक, होतकर व गरजू विद्यार्थ्यांच्या उच्च शिक्षणासाठी ही योजना आहे. या योजनेचा उद्देश स्वावलंबनाने विद्यार्थ्याला श्रमाची आवड निर्माण करणे, श्रमाची प्रतिष्ठा वाढविणे. स्वयंरोजगारासाठी विद्यार्थ्यांना प्रवृत्त करणे आदि मुख्य उद्देश योजनेचे आहेत. योजनेत विद्यार्थ्याने अध्ययनाच्या वेळेव्यतिरिक्त किमान तीन तास काम करणे अपेक्षित आहे. या योजनेद्वारे विद्यार्थ्यांना आर्थिक लाभ मिळतो.

#### साहस कार्यशाळा :-

विद्यार्थ्यांना साहसीवृत्ती निर्माण होणेविषयी या कार्यशाळेत प्रशिक्षण व मार्गदर्शन दिले जाते. संकटाना धैर्याने सामोरे जाणे मार्ग काढणे, मदत करणे, गिर्यारोहण, रोपणे, पुल बांधणी, रस्ता दुरुस्ती, दिशा ओळख, आकाश निरीक्षण, आत्मसंरक्षण व प्रतिकार आणि निसर्ग सहल असे विविध उपक्रम राबविण्यात येत असतात. प्रत्येक महाविद्यालयातील १ विद्यार्थी व १ विद्यार्थिनी या कार्यशाळेत सहभागी होवू शकतात.

#### डॉ. बाबासाहेब आंबेडकर वसतिगृह विद्यार्थी सहाय्यता योजना :-

विद्यापीठाच्या शैक्षणिक प्रशाळा अथवा विभागांमध्ये पदवी, पदव्युत्तर अभ्यासक्रमासाठी नियमित प्रवेशित व विद्यापीठाच्या वसतिगृहात निवासित विद्यार्थ्यांपैकी जे आर्थिकदृष्ट्या कमकुवत असलेल्या होतकर विद्यार्थ्यांना आर्थिकसहाय्य उपलब्ध करून देण्याच्या दृष्टीने डॉ. बाबासाहेब आंबेडकर वसतिगृह विद्यार्थी सहाय्यता योजना कार्यान्वित करण्यात आली आहे.

#### उमवि संवर्धित चाणक्य स्पर्धा परीक्षा :-

विद्यार्थ्यांमधील स्पर्धा परीक्षा कौशल्य वृद्धिंगत करणेसाठी व पूर्वतयारीसाठी महाविद्यालयीन विद्यार्थ्यांसाठी विद्यापीठ स्तरावर चाणक्य स्पर्धा परीक्षा एकाच दिवशी आयोजित करण्यात येते. प्रत्येक महाविद्यालय हे परीक्षा केंद्र आहे. ५० पेक्षा जास्त परीक्षार्थी असलेल्या महाविद्यालयांना पूर्वतयारीसाठी स्पर्धा परीक्षा पुस्तकांसाठी अनुदान देण्यात येते. उत्तीर्ण विद्यार्थ्यांना प्रशस्तीपत्रक देण्यात येतील. स्थानिक महाविद्यालयातील विद्यार्थी कल्याण अधिकारी हे या उपक्रमामध्ये प्रमुख असतील. तलाठी, पी.एस.आय., तहसीलदार या पदांसाठीच्या स्पर्धा परीक्षेची तयारी या उपक्रमामध्ये होईल. सदर परीक्षेत महाविद्यालयातील कितीही विद्यार्थी सहभागी होवू शकतात.

#### उमवि विद्यार्थी दत्तक योजना :-

विद्यापीठ विभागातील विविध प्रशाळा व शैक्षणिक विभाग यातील शिक्षण घेणा-या गरजू व होतकर विद्यार्थ्यांसाठी विद्यार्थी कल्याण विभागाच्या वतीने शैक्षणिक वर्ष २०११-२०१२ पासून उमवि विद्यार्थी दत्तक योजना सुरू करण्यात आली आहे. त्यासाठी १० विद्यार्थी व १० विद्यार्थिनी यांना या योजनेचा लाभ देण्यात येतो.

टिप: विद्यापीठ निधी आणि मा. कुलगुरु निधीतून राबविल्या जाणा-या विद्यार्थी कल्याणकारी योजनांची अधिक माहिती विद्यापीठाच्या [www.nmu.ac.in](http://www.nmu.ac.in) या संकेतस्थळावर मराठी आणि इंग्रजी भाषेत उपलब्ध आहे.

#### विद्यार्थी संशोधन योजना :-

संशोधनाला प्रोत्साहन देण्यासाठी, संशोधक विद्यार्थी आर्थिक अडचणीमुळे मागे राहू नये यासाठी संशोधक विद्यार्थ्यांसाठी विद्यापीठाद्वारे भरीव आर्थिक तरतूद करण्यात आली आहे. विद्यापीठाचे विभाग व संलग्नित महाविद्यालये यांचेसाठी संशोधन विकास योजना आहे. विद्यार्थी कल्याण विभाग अंतर्गत विद्यार्थी संशोधन प्रोत्साहन योजना, मा. कुलगुरु प्रायोजित विशेष संशोधन योजना विज्ञान व तंत्रज्ञान विषयात विशेष कार्य करणा-या विद्यार्थ्यांस जी. एच. रायसोनी यांचे सौजन्याने तीन संशोधक विद्यार्थ्यांना रु. ७,०००/- ते रु. १०,०००/- पर्यंत प्रतिमाह संशोधन शिष्यवृत्ती दिली जाते.

#### सांस्कृतिक गुण कार्यशाळा आयोजन :-

विद्यार्थ्यांना गायन, वादन, नृत्य, नाट्य, सुत्रसंचलन कार्यशाळा या क्षेत्रातील नव्या संकल्पना, तंत्रज्ञान अवगत व्हावे त्यांची सांस्कृतिक क्षेत्रातील प्रगती व्हावी यासाठी कार्यशाळांचे आयोजन विद्यापीठ स्तरावर विद्यार्थी कल्याण विभाग करते.

#### युवती सभा कार्यशाळा :-

विद्यार्थी कल्याण विभागामार्फत नियमित शिक्षण घेणा-या विद्यार्थिनींकरीता महाविद्यालयीन स्तरावर विशेष स्वरूपाच्या उपक्रमांचे आयोजन करणेकरीता युवती सभा अंतर्गत स्वयंसिध्दा - अभियान व विद्यार्थिनी व्यक्तिमत्व विकास कार्यशाळा आयोजित करण्यात येते. प्रत्येक कार्यशाळेत महाविद्यालयातील ५० विद्यार्थिनी सहभागी होवू शकतात.

#### एकलव्य विद्याधन कर्ज योजना :-

एकलव्य विद्याधन कर्ज योजना ही पदवी व पदव्युत्तर शिक्षण घेणा-या विद्यार्थ्यांसाठी आहे. योजनेत विद्यार्थ्यांना शिक्षणासाठी येणा-या खर्चाच्या ७० टक्के रक्कम कर्ज स्वरूपात आवश्यक त्या कागदपत्रांच्या पूर्ततेनंतर बँकेद्वारे उपलब्ध होते. शिक्षण कर्जासाठी व्याजाचा दर व.सा.द.शे. ११ टक्के असेल. शिक्षण कालावधीमधील खर्चाच्या व्याजाची रक्कम विद्यापीठ कार्यालयाद्वारे अदा केली जाते. ज्या विद्यार्थ्यांस प्रवेशित काळात शासकीय/ निमशासकीय/ सहाकारी संस्था/ बँका यांच्या कडून कोणतेही विद्यावेतन/ शिष्यवृत्ती मिळत नसेल, असाच विद्यार्थी या योजनेचा लाभ घेण्यासाठी पात्र राहील.

#### मा. कुलगुरु वैद्यकीय निधी योजना :-

विद्यार्थी सामूहिक सुरक्षा योजने शिवाय अपघाती/ नैसर्गिक मृत्यू झाल्यास रु. ५,०००/- मृत विद्यार्थ्यांच्या पालकास मा. कुलगुरु वैद्यकीय निधीतून देण्यात येतील. प्रवेशित विद्यार्थ्यांस एखादा गंभीर आजार, अपघाताने जखमी झाल्यास उपचारासाठी योग्य त्या कागदपत्रांची खातरजमा करून सहाय्य करण्यात येते.



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अधिक माहिती साठी संपर्क :- आपल्या महाविद्यालयातील प्राचार्य व विद्यार्थी कल्याण अधिकारी

# ई-सुविधा

# माझी सुविधा, ईझी सुविधा!



विद्यार्थी मित्रहो,  
कॉलेजच्या सुरवातीपासून ते शेवटपर्यंत अनेक कार्यालयीन कामांशी तुमचा संबंध येतो. ज्यामध्ये अॅडमिशनचे फॉर्मस, एलिजिबिलिटी फॉर्मस, टाइम-टेबल, हॉल-तिकीट, डिग्री सर्टिफिकेटस अशा अनेक गोष्टी वारंवार कॉलेज अथवा युनिव्हर्सिटीमध्ये जाऊन कराव्या लागतात. या कामांसाठी विद्यार्थी व कॉलेजला लागणारा वेळ, पैसा आणि परिश्रम यांची बचत करण्यासाठी आणि विद्यार्थ्यांना वैयक्तिक सुविधा घरबसल्या कमी वेळेत पोहचविण्यासाठी उत्तर महाराष्ट्र विद्यापीठा तर्फे "ई-सुविधा" हा उपक्रम एमकेसिएलच्या सहकार्याने सुरु करण्यात आला आहे. या "ई-सुविधा" उपक्रमाचा लाभ घेण्यासाठी खालील पद्धतीने सहभागी व्हा.

आपला १६ अंकी पीआरएन (PRN) / DUPIN कॉलेजमधून मिळवा.  
इंटरनेटचा वापर करून <http://nmuj.digitaluniversity.ac>  
या साइटवर आपले "ई-सुविधा" अकाउंट अॅक्टिवेट करा.

आणि कॉलेज-युनिव्हर्सिटीच्या कागदपत्रांचे  
सर्व व्यवहार करा आता एका क्लिकवर !



अनु.क्र.	सुविधा	फायदे
१	कॉलेज मध्ये नोंदविलेल्या नावातील स्पेलिंगच्या चुका सुधारण्यासाठी विनंती करा व त्याचे स्टेटस जाणून घ्या.	बदल करण्यासाठी कुवल्याही (फीजीकल) फॉर्म भरण्याची किंवा विद्यापीठात जाण्याची आवश्यकता नाही.
२	तुमचा मोबाईल नंबर व वैयक्तिक माहिती अपडेट करा.	विद्यापीठातून निकाल, परीक्षेचे वेळापत्रक, असे SMS अलर्ट मिळवा.
३	निवडलेल्या विषयांचा अभ्यासक्रम (Syllabus) डाउनलोड करा.	योग्य अभ्यासक्रम योग्य वेळेत मिळवा.
४	जुन्या प्रश्नपत्रिका डाउनलोड करा	प्रश्न पत्रिका सोडवा व आत्मविश्वास वाढवा.
५	तुमचे इलिजिबिलिटी (पात्रता) स्टेटस तपासा.	विद्यापीठास नेमके कोणते कागदपत्र हवे आहेत, त्याची माहिती मिळवा.
६	परीक्षेसंबंधी तारखांबद्दल माहिती मिळवा.	आता परीक्षा फॉर्म भरताना लेट फी किंवा फॉर्मची तारीख चुकण्याची काळजी करू नका.
७	तुमच्या विषयांचे पूर्व नियोजन करण्यासाठी परीक्षेचे व्यक्तिगत वेळापत्रक डाउनलोड करा.	आता लांबलचक यादीतून वेळापत्रक उतरवून घेण्यासाठी नोटीस बोर्डजवळ गर्दी करायला नको.
८	सिस्टिम जनरेटेड प्री-फिल्ड एक्झाम फॉर्मस	अर्ज घेण्याकरिता तातकाळत राहण्याची, किंवा हाताने भरण्याची गरज नाही. अर्जावर सही करून कॉलेजमध्ये फी भरा.
९	व्यक्तिगत परीक्षा प्रवेश पत्र (Hall Ticket) मिळवा.	प्रत्येक पेपरची तारीख, परीक्षा केंद्राचा पत्ता व वेळ जाणून घ्या.
१०	पुनः मूल्यांकन (Revaluation) चा किंवा पुनः परीक्षेचा अर्ज मिळवा.	या करता विद्यापीठात जाण्याची आवश्यकता नाही.
११	ईझी - EASY (Employment Assistance Services to Youth)- शिष्यवृत्ती योजना.	शंभरावर शिष्यवृत्ती योजनांपैकी तुम्हाला सर्वाधिक सोयीच्या असलेल्या शिष्यवृत्ती निवडा आणि अर्ज करा.
१२	ईझी - व्यावसायिक व शैक्षणिक अभ्यासक्रम व प्रमाणपत्रांची माहिती.	एकाच ठिकाणी सर्व माहिती उपलब्ध.
१३	ईझी - क्रमवा आणि शिका.	सुटीच्या दिवसांत कामाच्या अनुभवासह पॅकिट मनी कमविण्याची संधी, तीही तुमच्याच शहरात.
१४	ईझी - नोकरीचा शोध.	हजारो नोकऱ्यांच्या पर्यायांतून तुमच्या शिक्षणाला साजेशी नोकरी शोधा.
१५	ईझी - दिनदर्शिका.	देशभरात होणाऱ्या जाब फेअर्सना हजेरी लावा.
१६	ईझी - स्पर्धा परीक्षा.	विविध स्पर्धा परीक्षांची तयारी करण्यासाठी सुयोग्य मार्गदर्शन मिळवा.
१७	बॅकेत खाते उघडणे, ड्रायडिंग लायसेन्स काढणे, पासपोर्ट काढणे इ. साठीच्या वेब साईटच्या लिंक्स.	भारताचे जागरूक व स्वयं प्रेरित नागरिक व्हा.
१८	ब्लॉग.	मित्रांबरोबर शेअर करा.
१९	आणि इतरही बरेच काही...	तुमचे लॉग इन अॅक्टिवेट करण्यासाठी <a href="http://nmuj.digitaluniversity.ac">http://nmuj.digitaluniversity.ac</a> या वेब साईटला आजच भेट द्या आणि ई-सुविधा सोबत ईझी सुविधा मिळवा, सर्वांच्या पुढे रहा !



MKCL's  
**Digital University**  
Empower Students Digitally!



अधिक माहितीसाठी संपर्क  
**ई-सुविधा - विद्यार्थी सहाय्यता केंद्र (SFC)**  
**उत्तर महाराष्ट्र विद्यापीठ, जळगाव**  
( : ०२५७-२२५८४९८  
E-mail:- [sfc@nmuj.digitaluniversity.ac](mailto:sfc@nmuj.digitaluniversity.ac)

For more Information Contact to  
**e-Suvidha - Student Facilitation Center (SFC)**  
**North Maharashtra University, Jalgaon**  
( : 0257-2258418  
E-mail:- [sfc@nmuj.digitaluniversity.ac](mailto:sfc@nmuj.digitaluniversity.ac)



## **JOB OPPORTUNITIES**

- 1) Family Court, Family Counseling centers
- 2) Non-Governmental organizations (NGO) working on various social issues
- 3) Schools, Ashram Schools
- 4) Mental Health Institutions and De-addiction Centers
- 5) Govt. and Private Hospitals
- 6) Blood Bank and Municipal Corporation Hospitals and Projects
- 7) Community Health Projects, Govt. Health Departments
- 8) Industries and multi-national groups/corporate sector such as small scale/medium/ large scale industries, bank, hotels etc.
- 9) Service Industries
- 10) Social Development Officers, Consultant in NGOs
- 11) Government projects for Watershed Development, Drinking water & sanitation
- 12) Social Welfare officers in State Department of Social Justice
- 13) Women and child development department, Tribal development department
- 14) Research and Resource Organizations at national, international level.
- 15) Panchayat Raj institutions various projects.
- 16) Corporate Social Responsibility (CSR) projects
- 17) Social Work Education
- 18) Opportunity abroad for education and jobs

## **CERTIFICATE COURSES OFFERED BY THE COLLEGE**

- Certificate Course in NGO Management
- Certificate Course in Human Resource Management
- Certificate Course in Child Counseling

## **SALIENT FEATURES**

- Scholarship
- Student Centric System
- Highly Qualified Teaching Staff
- E-Library with WI-FI Connectivity
- National Service Scheme (NSS)
- Disaster Management Cell
- Yuvati Sabha
- Earn and Learn Scheme
- Women Sexual Harassment at work place (Grievances & Complaints Cell)
- Competitive Examination Cell
- Carrier Guidance & Placement Cell
- Alumni Cell
- Student Welfare Department
- Research and Development Cell
- Consultancy and Extension Activity Cell
- Sport Activity
- ICT Lab.
- R.O. Water
- Job Oriented Field Work Agency
- Quality Infrastructure
- Mental Health Awareness Cell
- Nature Club



**DHANAJI NANA CHAUDHARI VIDYA PRABODHINI'S**

# **LOKSEVAK MADHUKARRAO CHAUDHARI COLLEGE OF SOCIAL WORK, JALGAON**

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**Accredited 'A' Grade Institute by the NAAC**


**Affiliated to KBC North Maharashtra University, Jalgaon.**

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**Shankarrao Nagar, Old Khedi Road, Jalgaon - 425 001**

**Ph.: (0257) 2221302. e-mail : cswjal@gmail.com**

**Website : [www.lmccsw.edu.in](http://www.lmccsw.edu.in)**

		<b>Dhanaji Nana Chaudhari Vidya Prabodhini's Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon</b>				College Code : <b>100055</b>		<b>Price Rs. 50/-</b>			
For College use only		Course Admitted to:		Division: Roll No.		Form No.:					
		Admission date:     /     /									
<b>Important Instruction to Students :</b> 1. Use black ink to fill in the form and <b>Do NOT</b> overwrite. 2. Fill in all fields in <b>CAPITAL</b> letters only. 3. Put ( ✓ ) whenever applicable						<div></div> <div>↑ Student should sign strictly inside this box only with black ink</div>				Please paste a passport size (35 mm x 45 mm) Photograph here, Do NOT stampl Photo should not exceed the borders.	
Course Applied for (B.S.W. / M.S.W.)											
Course Part or Semester applied for (e.g. FY/SY/TY/BE-SEM-I/II/III/IV) (FYBA/SYBA/FE/MA-I/FYBA-SEM-I)											
Applying for Concession : <input type="checkbox"/> EBC / <input type="checkbox"/> SC/ <input type="checkbox"/> ST/ <input type="checkbox"/> NT/ <input type="checkbox"/> OBC/ <input type="checkbox"/> SBC/ <input type="checkbox"/> PTC / <input type="checkbox"/> STC/ <input type="checkbox"/> Freedom Fighter/ <input type="checkbox"/> Ex Service Man											
1. Personal Information Section											
				Last Name (Surname)		First Name		Middle Name			
Name of the Student: (In case of changed name, write current name)											
Name of the Student:(In Devnagari script)											
Name of the Student as printed on Std. 10 Marksheet (write the name as it should appear on the marksheet)											
Father's/Husband's Name:											
Mother's Name											
Previous name of the Student: (In case of changed name)											
Reason for name change: <input type="checkbox"/> Willingly/ <input type="checkbox"/> After Marriage  (Check (✓) whichever is applicable)				Marital Status: <input type="checkbox"/> Unmarried / <input type="checkbox"/> Married/ <input type="checkbox"/> Divorced/ <input type="checkbox"/> Widowed/ <input type="checkbox"/> Deserted (Check (✓) whichever is applicable)							
Date of Birth (DD/MM/YY):     /     /				Gender : <input type="checkbox"/> Male / <input type="checkbox"/> Female							
Place of Birth:				Blood Group (with Rh) :							
Religion:		Citizen of (country name):									
Address for Correspondence											
State :		District:		Tehsil:		City/Town/Village					
Address (House no, street/area/suburb etc.):											
						PIN Code:					
Permanent Address (Write only if different from 'Address for Correspondence')											
State :		District:		Tehsil:		City/Town/Village					
Address (House no, street/area etc.):						PIN Code:					
Contact Details		Phone # 1:		STD Code:							
		Phone # 2:		STD Code:							
Mobile No.:		+									
(For ex.                    9    1    9    4    2    3    5    8    9    6    9    3)											
2. Legal Reservation Information Section (Check (✓) whichever is applicable)											
Domicile of State:		<input type="checkbox"/> Maharashtra		Category:		<input type="checkbox"/> Open/ <input type="checkbox"/> Reserved		If Reserved:			
Other State Specify:								<input type="checkbox"/> SC/ <input type="checkbox"/> ST/ <input type="checkbox"/> DT(A)/ <input type="checkbox"/> NT(B) / <input type="checkbox"/> NT(C) <input type="checkbox"/> NT(D) <input type="checkbox"/> OBC / <input type="checkbox"/> SBC			
Caste :		Sub-Caste :		If Physical Challenged:							
				<input type="checkbox"/> Visually Impaired/ <input type="checkbox"/> Speech and/or <input type="checkbox"/> Hearing Impaired/ <input type="checkbox"/> Orthopedic Disorder or <input type="checkbox"/> Mentally Retarded							
3. Social Reservation Information Section (Check (✓) whichever is applicable, write name of supporting document attached, in section 6.))											
Ex-Serviceman/Ward of Ex-Serviceman				Member of Project Affected Family							
Active-Serviceman/Ward of Active-Serviceman				Member of Earthquake Affected Family							
Freedom Fighter/Ward of Freedom Fighter				Member of Flood/Famine Affected Family							
Ward of Primary Teacher				Resident of Tribal Area							
Ward of Secondary Teacher				Kashmir Migrant							
Deserted/Divorced/Widowed Woman											

4. Selected/Opted Papers Section [Write paper codes or Paper Name only, in the boxes] (or attach list as per syllabus separately)									
Year/ Semester: I, III, V, VII					Semester: II/IV/VI/VIII (If decided in First Semester only)				
	Code	Paper Name				Code	Paper Name		
1					1				
2					2				
3					3				
4					4				
5					5				
6					6				
7					7				
8					8				
9					9				
5. Educational Details Section [Write 'YES' in last column, against the qualifying examination, on the basis of which you are seeking admission to the said Programme/Course. Write NO in front of other examination]									
Last College Attended:				Year:		Roll No/PRN:			
Name of Examination	Name of Board / University	Name of School/College	Year & Month of Passing	Examination Seat No. (If Any)	Marksheet Statement No.	Grade/Total Marks Obtained	Out of	Qualifying Examination? (YES/NO)	
Std. 10th(Details are mandatory)									
Std. 12th									
6. Guardian Information Section									
Guardian's Name:									
Occupation of the Guardian:      Service/ <input type="checkbox"/> Business/ <input type="checkbox"/> Profession/ <input type="checkbox"/> Farmer/ <input type="checkbox"/> Labourer/ <input type="checkbox"/> Retired					Annual Income of the Guardian (Rs.): (Last financial year)				
Relationship of guardian with applicant:					Phone No.				
7. Attached Documents and Certificates Section									
Sr.No.	Name of Document/Certificate				Original/Attested True Copy		Attached (Yes/No)		
1	Mark Sheet of Std 10th				Attested True Copy (Mandatory)				
2	Mark Sheet of Std 12th				Attested True Copy				
3	Leaving Certificate				Original				
4	Certificate of Caste with Category				Attested True Copy				
5	Non Creamy Layer Certificate				Attested True Copy				
6	Affidavit for changed name/Marriage Certificate/Govt. Gazette								
7	Domicide Certificate				Attested True Copy				
8	Certificate for Physically Challenged				Attested True Copy				
9									
10									
11									
8. Other Information Section									
Mother Tongue:		Employment Status: <input type="checkbox"/> Employed/ <input type="checkbox"/> Unemployed			Do you wish to join <input type="checkbox"/> NCC/ <input type="checkbox"/> NSS				
Would you like to apply for Hostel: <input type="checkbox"/>		Hobbies, Proficiency and Other Interests:							
Games and Sports participation Level: (e.g. College/State/National/International etc.)					Personal Identification Marks: 1.   2.				
9. Declaration by Student									
<p>I hereby declare that I have read the rules related to admission and the information filled in by me in this form is accurate and true to the best of my knowledge. I will be responsible for any discrepancy, arising out of the form signed by me and I undertake that, in absence of any document the final admission will not be granted and/or admission will stand cancel.</p> <p><b>I am aware of the Maharashtra Prohibition of Ragging Act, 1999 and I state that I will abide by all the rules and regulation of the said Act.</b></p> <p>Place :</p> <p>Date : <span style="float:right">Signature of the Student</span></p>									
10. Declaration by Guardian									
<p>I have permitted my son/daughter/ward to join your college. The information supplied by him/her is correct to the best of may knowledge. I have acquainted myself with the rules and fees, dues to my son/daughter/ward and to see that he/she observes.</p> <p>Place :</p> <p>Date : <span style="float:right">Signature of the Guardian:</span></p>									
11. For College/Institute USE Only									
Designation		Remarks/Particulars/Recommendations					Signature and date		
Admission Clerk									
Admission Committee		Cash Received: Rs.			Receipt No.:				
Accountant/Cashier									
Registrar/Office Superintendent									
Principal/Director									