



Minutes of the IQAC meetings held on 05/ 08 / 2020

The first meeting of academic year 2020-21 by IQAC was held on 5 August 2020 at 2:00 p.m. in the IQAC Office of the college the principle Dr. Yashwant G. Mahajan presided over the meeting

Agenda

1. To read and confirm minutes of previous meeting
2. To finalize AQAR for 2019-20
3. Academic calendar for the academic year 2021 - 22
4. To constitute different committees
5. To discuss conduction of sanitization program on the campus to prevent spread of corona
6. Organization of online faculty development program for teachers
7. Organization of online students induction program
8. Take review of online admission process
9. Any other timely issues

1. To read and confirm minutes of previous meeting

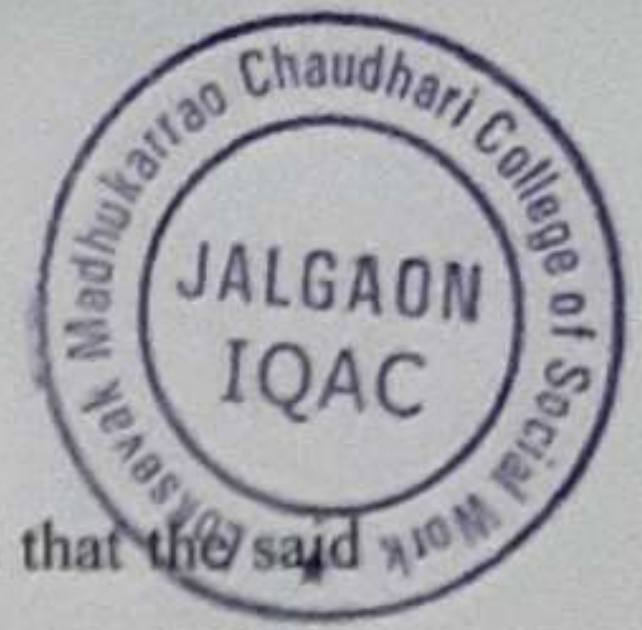
The coordinator Dr. Rakesh Chaudhari presented the minutes of the previous meeting held on 22 May 2020 the minutes were accepted and confirm by all members present at the meeting

2. To finalize AQAR for 2019-20

Initially criteria wise review of the acquire for the academic year 2019 – 20 was taken and it was observed that the work related to AQAR was having some issues and committee recommends to finalize it in next meeting.

3. Academic calendar for the academic year 2021 - 22

Due to the prevalence of Covid - 19 and the make it was decided that separate academic calendar shell have to be prepared for first year UG (BSW) and PG (MSW) and second and third year UG (BSW) and PG (MSW) as per the academic year declared by the University the content of the academic calendar set as commencement of online teaching, internal test and Fieldwork, various co curricular and extra curricular activities,



University exams, winter vacations etc. were discussed and it was decided that the said committee shall prepare the draft of academic calendar and submit it to the principal for final approval.

4. To constitute different committees

Constitute different committees after due discussions various committees were constituted for the academic year 2020 – 21 with the chairperson of respective committees are mentioned against the committee

5. To discuss conduction of sanitization program on the campus to prevent spread of corona

In view of the rapid spread of corona virus detail discussion on the measures to be taken for the prevention of corona virus took place in the meeting it was decided that thermal scanner, sanitizer and sodium hypo chloride for sanitization of specific target locations which are in active use on daily basis should be purchased. Thermal scanner and touch free foot operated hands sanitizer dispenser stand should be purchased and made available at the entrance of the building. All classrooms, library, office, principal cabin, staff room should be sanitized with standard disinfectant. Instructions to staff members and other visitors regarding maintaining of social distance & other precautionary measures should be displayed at strategic points.

6. Organization of online faculty development program for teachers

In view of the covid-19 pandemic the instructions received from the Government of Maharashtra and the university the college adopted online mode of teaching. Discussion on how to make online teaching more effective took place in the meeting and it was decided that one week faculty development program should be conducted for the college faculty. It was decided that the IQAC and faculty development committee of the college shall jointly organize the FDP on ICT tools for innovative and effective teaching. Dr. Prashant Bhosle and Bhushan BhamteRajput conducted and coordinate the faculty development program in which it was decided that the course should offer practical, Theory, training on the use of different features of Google classroom and E-content development tools, daily assignments will be given to the teachers



7. Organization of online students induction program

As per UGC circular student induction program organize for all first year students due to Covid-19 pandemic situation it was resolve that the student induction program should be conducted in online mode after due discussion a plan for one week student induction program was chalked out.

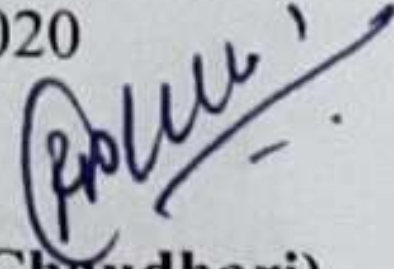
8. Take review of online admission process

Due to prevalence of Covid-19 pandemic and as per instructions from the affiliating University the college obtained online mode of admission. For online mode of admission process to UG and PG courses Google form and link where made available to students on College website as well as WhatsApp groups. Detail instructions and informative videos on the process of online admission where also uploaded to website. Class wise admission committee constituted for smooth mechanism of admission process.

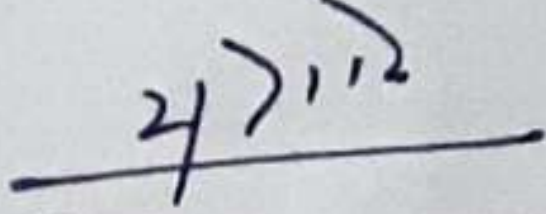
9. Any other timely issues

As there was no other timely issues to be discussed. The meeting concluded with the vote of thanks.

Date: 05/08/2020


(Dr. Rakesh Chaudhari)

IOAC Co-ordinator
IOAC Coordinator
LMC College of Social Work
Jalgaon


(Dr. Yashawant Mahajan)

Chairman IOAC & Acting Principal
ACTING PRINCIPAL
Loksevak Madhukarrao Chaudhari
College of Social Work, Jalgaon



Members Present:

Sr. No.	Name of Member	Designation
1	Prof. Dr. Yashawant G. Mahajan	Chairperson IQAC / Principal
2	Shri. Shirish Madhukarrao Chaudhari	President (DNCVP) Management Representative
3	Prof. Dr. Pramod Rambhau Chaudhari	Secretary (DNCVP) Management Representative
4	Mr. B. P. Savkhedkar	External Member (Educationalist)
5	Shri. Bharat Amalkar	External Member (Social Worker)
6	Dr. Umesh D. Wani	Faculty Member
7	Dr. Bharati P. Gaikwad	Faculty Member
8	Dr. Sham D. Sonawane	Faculty Member
9	Dr. Sunita P. Chaudhari	Faculty Member
10	Shri. Kishor P. Bhole	Faculty Member
11	Shri. Dhananjay R. Mahajan	Administrative Officer / Member
12	Mr. Ganesh S. Kothalkar	Alumnus
13	Dr. Prashant S. Bhosale	Asst-Coordinator, IQAC
14	Dr. Rakesh P. Chaudhari	Coordinator, IQAC

Date: 05/08/2020

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Minutes of the IQAC meetings held on 10 Aug 2021

The second meeting of IQAC was held on Tuesday 10 August 2021 at 3 pm in the IQAC Office hall. The college principal Dr. Yashwant Mahajan presided over the meeting

Agenda of the meeting

1. To read and confirm the minutes of previous meeting
2. To review outcome achievements of prospective plan for academic year 2020 – 21
3. Discussion on future plans of action for academic year 2021 - 22
4. Discussion on organization of the webinar/ seminars/ conferences/ workshop etc during academic year 2021 – 22
5. Any other timely issues

1. To read and confirm the minutes of previous meeting

The meeting of previous IQAC held on 5 August 2020 were presented by iqac coordinator the minutes were accepted and confirmed by all members unanimously

2. To review outcome achievements of prospective plan for academic year 2020 – 21

Prospective plan was chalked out by the IQAC for academic year 2020 – 21 the outcomes achieved by the end of academic year 2020 - 21 were presented by IQAC coordinator this where as follows

- A. To make more convenient online admission and inform portal available to students - college has completed 100% online admission and fee payment through Microsoft CMS portal. Student's friendly system for online admission was developed which contains informative web pages and videos regarding admission process.
- B. To provide more flexible ICT solutions of teaching learning and evaluation techniques through the use of LMS and evaluation tools - for an online education college has decided to use zoom, Google, MKCL acceptor platforms as a learning management system (LMS).. Faculty members have Google accounts through which they have been using features like Google classroom, Docs, meet, drive, YouTube channels etc. For online teaching as well as for evaluation



- C. To conduct exhaustive sanitization program on the campus to overcome the covid-19 pandemic. - Thermal scanner and touch free foot operated hand sanitizer dispenser stand are kept at different places in the campus. Office, principal cabin, staff room, library, and classrooms we are sanitize daily.
- D. To organize training program for teachers to conduct lectures and online evaluation as a part of work from home policy - one week online FDP on ICT tools for innovative and effective teaching was organized by IQAC & faculty development committee all faculty members have successfully completed above program. The faculty also attend the teachers training program (TTP) organized by KBCNMU Jalgaon. Faculty members have also participated individually in various FDPs related to online teaching learning organized by various agencies
- E. To organize online workshops, webinars programs on different themes - various webinars where organized for students, faculty members, non teaching staff of the college also state level and national level workshops organized by the college through online platform.
- F. Two organize online student induction program for all new admitted first year students - one week online students induction program was conducted by the committee constituted for it. Short informal videos and various facilities and extracurricular activities in the college where prepaid and shared with the students. The principal, chairman and members of the committee address the student.

3. Discussion on future plans of action for academic year 2021 - 22

IQAC coordinator presented the tentative future plans of action prepared by committee for a preparation of 2021-22 perspective plan of action honorable principal and members give some valuable inputs and accordingly after thorough discussion future plan of action for academic year 20 21 – 22 were finalize.

4. Discussion on organization of the webinar/ seminars/ conferences/ workshop etc during academic year 2021 – 22

Detail discussion future planning for organization of webinars, seminars, conferences, workshops etc was finalized mainly on Research Methodology, sustainable development goals etc



5. Any other timely issues

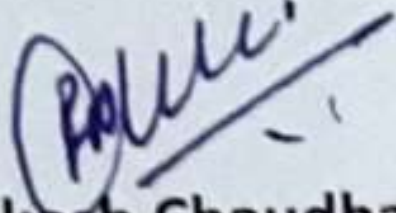
Constitution of academic research score verification committee - IQAC coordinator inform the same about the university letter of CAS proposal dated 2 August 2021 some faculty members submitted their proposals.

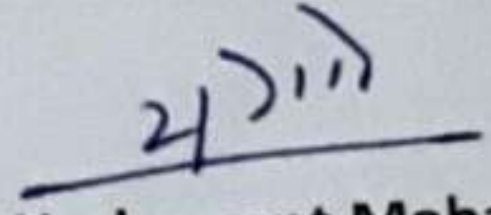
It was resolved that the committee of three members will be constituted for verification of CAS proposals. i.e.

- 1. Dr. Rakesh Chaudhari, 2. Dr. Umesh Wani, 3. Dr. Sham Sonawane.

The meeting concluded with the vote of thanks.

Date: 10/08/2021


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IQAC Co-ordinator
IQAC Coordinator
LMC College of Social Work
Jalgaon


(Dr. Yashawant Mahajan)
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Jyotirajoksevak Madhukarrao Chaudhari
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Date: 10 August 2021

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