

**Dhanaji Nana Chaudhari Vidya Prabodhini's  
Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon**

**Procedures and policies for maintaining and utilizing physical, academic and support facilities**

Our Policy Manual covers all procedures with regard to the use of the facilities in the college. The Student handbook talks about some of these procedures. Every year, the incoming students have an induction programme in which they are introduced to the college policies and procedures. Students are taken to the library and the different facilities of the college and are explained rules and regulations for using these facilities. The Policy Manual has been uploaded on our website.

The College has a College Development Committee that deliberates each year on the various infrastructural and academic needs of the college and allocates budget, keeping in view the requirements of all the stakeholders.

Library: Every year, the college constitutes a library committee consisting of the Principal as its Chairman, College Librarian as its Secretary, senior teachers. In the meeting of the committee, convened at the beginning of the academic year, the Librarian presents Annual Library Budget based on student ratio for each subject.

This committee deliberates on the budgetary allocations, evaluates the previous years library activities and proposes new services, acquisition of wherewithal etc., for the current year. Sports is managed by the College Sports Committee that advises the Acting Physical Director in planning optimum utilization of sports facilities throughout the year.

Classrooms: The classrooms For optimum utilization, the timetable for classroom teaching is prepared before the commencement of each semester where classroom wise schedule is clearly stated. Further to provide opportunity of ICT based teaching in the smart classrooms.

The college obtained a dedicated power line from the Electricity Board of Maharashtra State. Further, the college has set up its own solar power system of 5kv within the campus. To combat the challenges posed by periodic load shedding and black-outs, the college has set up power generator. The college also dug borewell strategically in the campus that provide sufficient and constant supply of water. College has a setup of Centralized water purification system which provides pure water in all floors of the building with water coolers.