

Loksevak Madhukarrao Chaudhari College of Social Work, (Autonomous) Jalgaon

An Autonomous Institution
Accredited with 'A+'-grade (CGPA 3.46) by NAAC

(Affiliated to Kavayitri Bhabinabai Chaudhari North Maharashtra University, Jalgaon)

1. Conferment of Autonomous Status vide UGC letter No. F. 2 - 10/2023 (AC-Policy) dt. 27-05-2025
2. Conferment of Autonomous College by KBC NMU Jalgaon vide letter No. KBCNMU /05/ Autonomous Status/ 141/ 2025 Dt. 05/06/2025

ACADEMIC REGULATIONS (As Per NEP 2020)

GOVERNING THE EXAMINATION LEADING TO DEGREE OF

B.S.W.

(BACHELOR OF SOCIAL WORK)

**(Three/Four-year Honours/Honours with Research Degree Programme
in Social Work)
(Autonomous)**

From the Session 2025-26

Programme Code: LMCCSW-UG-02-BSW

Issued by:

Principal, Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon

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GOVERNING BODY
(As per UGC Guidelines for Autonomous Colleges, 2023)
w.e.f. 20th June 2025

Sr. No.	Name	Designation	Category
1.	Mr. Shirish Madhukarrao Chaudhari	President	Management
2.	Dr. Pramod Rambhau Chaudhari	Member	Management
3.	Prof. R. S. Mali (Ex. VC KBCNMU Jalgaon)	Member	Management
4.	Dr. Vivek Sawant (Chief Mentor, MKCL)	Member	Management
5.	Dr. Bharat Amalkar (Educationist & Social Worker)	Member	Management
6.	Dr. Yashawant G. Mahajan	Member	Teacher
7.	Dr. Prashant S. Bhosale	Member	Teacher
8.	Mr. Dhananjay R. Mahajan	Member	Administrative Staff
9.	Dr. Ambadas Y. Mohite	Member	Educationist
10.	Dr. Kapil Singhel (Joint Director, Higher Education Jalgaon Division)	Member	State Government Nominee
11.	Prof. Madhulika Sonawane (Director, School of Management Studies)	Member	University Nominee
12.	Dr. Rakesh P. Chaudhari	Member Secretary	Principal

ACADEMIC COUNCIL
(As per UGC Guidelines for Autonomous Colleges, 2023)
w.e.f. 20th June 2025

Sr. No.	Name	Designation	Category
1.	Dr. Rakesh P. Chaudhari	Chairperson	Principal
2.	Dr. Yashawant G. Mahajan	Member	HOD (Community Development)
3.	Prof. Umesh D. Wani		HOD (Human Resource Management)
3.	Prof. Sham D. Sonawane	Member	Faculty
4.	Prof. Sunita P. Chaudhari	Member	Faculty
5.	Dr. Nitin R. Badgujar	Member	Faculty
6.	Dr. Bharati P. Gaikwad	Member	Faculty
7.	Dr. Swati Dharmadhikari (Principal, TCSW, Nagpur)	Member	Academics from outside the Autonomous College
8.	Dr. Lidwin Dias (Principal, NNCSW, Mumbai)	Member	Academics from outside the Autonomous College
9.	Dr. Preeti Agrawal (Director, GHRCEM, Jalgaon)	Member	Academics from outside the Autonomous College
10.	Mr. Vikas Warke (Industrialist, Pune)	Member	Experts Industrialist
11.	Adv. Dr. Ramprakash Nair (Law)	Member	Expert (Law)
12.	Prof. Ajay Patil (Act. Director, School of Social Science)	Member	University Nominee
13.	Prof. Kishor F. Pawar (Director, School of Mathematical Sciences)	Member	University Nominee

14	Dr. Umesh Gogadiya (School of Social Sciences)	Member	University Nominee
15	Dr. Kalpana D. Bharambe	Member	Controller of Examination
16	Dr. Prashant S. Bhosale	Member/ Secretary	Faculty Member nominated by Principal

Board of Studies
(As per UGC Guidelines for Autonomous Colleges, 2023)
w.e.f. 20th June 2025

Sr. No.	Name	Designation	Category
1	Dr. Rakesh P. Chaudhari	Chairperson	Principal
2	Dr. Yashwant G. Mahajan	Member	Faculty
3	Dr. Sham D. Sonawane	Member	Faculty
4	Dr. Bharati P. Gaikwad	Member	Faculty
5	Dr. Kalpana D. Bharambe	Member	Faculty
6	Dr. Umesh D. Wani	Member	Faculty
7	Dr. Sunita P. Chaudhari	Member	Faculty
8	Dr. Nitin R. Badgujar	Member	Faculty
9	Dr. Ashok S. Hanwate	Member	Faculty
10	Dr. Yogesh P. Mahajan	Member	Faculty
11	Dr. Deepak P. Mahajan	Member	Faculty
12	Dr. Nilesh S. Chaudhari	Member	Faculty
13	Dr. Prashant S. Bhosale	Member	Faculty
14	Dr. Jugal P. Ghuge	Member	Faculty
15	Dr. Bhushan I. Bhamterajput	Member	Faculty
16	Dr. Chandu K. Popatkar (Principal, KCSW, Wardha)	Member	Subject experts from outside the parent University
17	Prof. Dr. Rupesh Kawale (Professor, M V Deshmukh Mahavidyalaya, Amravati)	Member	Subject experts from outside the parent University
18	Prin. Ishwar M. Saundankar (Principal, College of Social Work, Chopda)	Member	expert nominated by the Vice Chancellor
19	Mr. Mahesh Mahajan (Chief Scientist & In charge Krushi Vighyan Kendra, Pal)	Member	One representative from allied areas
20	Mr. Mahesh Gorade (Alumni)	Member	Alumni
21	Dr. Sudhir Mhaske (Asst. Professor, DU, Delhi)	Member	Experts from outside the Autonomous College

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Direction No. 1 of 2025

ACADEMIC REGULATIONS
GOVERNING THE EXAMINATION LEADING TO DEGREE OF
BACHELOR OF SOCIAL WORK (B.S.W.)
(Three/Four-year Honours/Honours with Research Degree Programme in Social Work)

WHEREAS, Maharashtra University Act: 1994 came into force with effect from July 22, 1994, and the Maharashtra Public Universities Act: 2016 came into force from March 1, 2017;

AND

WHEREAS, the Sub-Section (1) of Section 89 of the aforesaid Maharashtra University Act: 1994 provided for and the Sub-Section (1) of Section 122 of the Maharashtra Public Universities Act: 2016 provides that a University Department or Institution, Affiliated College or Recognized Institution may apply to the University for grant of autonomous status. The Management Council on the recommendation of the Academic Council may confer the autonomous status;

AND

Whereas, the University Grants Commission (UGC), under its XII Plan has issued guidelines for conferring autonomous status to the colleges in the country subject to their fulfilling various eligibility conditions for improving quality of higher education and to initiate the Academic reforms;

AND

WHEREAS, the Kavayitri Bhabinabai Chaudhari North Maharashtra University, Jalgaon had earlier issued Direction No. 4 of 1999 regarding conferment of autonomous status for College/University Department/University Institution which stood repealed by Direction No. 3 of 2016 regarding NORMS AND PROCEDURES FOR GRANT OF AUTONOMY TO UNIVERSITY DEPARTMENTS OR INSTITUTIONS, AFFILIATED COLLEGES AND RECOGNISED INSTITUTIONS;

AND

WHEREAS, Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon, permanently affiliated to the Kavayitri Bhabinabai Chaudhari North Maharashtra University, Jalgaon applied to the University for No Objection Certificate and for forwarding its application for Autonomy to the University Grants Commission (UGC);

AND

WHEREAS, the University Grants Commission (UGC), on the basis of the report of the Expert Committee and on recommendation of its Standing Committee, has conferred upon Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon as an Autonomous Status vide UGC letter No. F. 2 - 10/2023 (AC-Policy) dt. 27-05-2025;

AND

WHEREAS, the Kavayitri Bhahinabai Chaudhari North Maharashtra University, Jalgaon has notified Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon as a **“AUTONOMOUS COLLEGE”** vide its letter No. KBCNMU /05/ Autonomous Status/ 141/ 2025 Dt. 05/06/2025;

AND

WHEREAS, Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon duly constituted its Governing Body, Academic Council, Boards of Studies and other statutory committees as stipulated in the University Grants Commission (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023;

AND

WHEREAS, the Board of Studies of Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon redesigned its existing courses to be conducted under Autonomy as per the pattern prescribed by the University Grants Commission (UGC) in its various Guidelines from time to time;

AND

WHEREAS, the Board of Studies of Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon adopted the semester pattern and while designing the syllabus of B.S.W. i.e. Bachelor of Social Work (Three/Four-year Honours/Honours with Research Degree Programme in Social Work), also drafted the academic regulations as per NEP 2020 guidelines, instructional and evaluation arrangements, methods and procedures for the above course in its meeting held on 20 June 2025 .

AND

WHEREAS, the Academic Council of Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon in its meeting held on Dt. 20 June 2025 approved the academic regulations as per NEP 2020 guidelines, instructional and evaluation arrangements, methods and procedures for the course of B.S.W. i.e. Bachelor of Social Work (Three/Four-year Honours/Honours with Research Degree Programme in Social Work), as proposed by the Board of Studies of Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon;

AND

WHEREAS, the Governing Body of Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon in its meeting held on Dt. 20 June 2025 approved the academic regulations as per NEP 2020 guidelines, instructional and evaluation arrangements, methods and procedures for the course of B.S.W. i.e. Bachelor of Social Work (Three/Four-year Honours/Honours with Research Degree Programme in Social Work), as proposed by the Board of Studies and as approved by the Academic Council of Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon;

AND

WHEREAS, the complete syllabus of B.S.W. (Bachelor of Social Work) and all the academic regulations, instructional and evaluation arrangements, methods and procedures for the course of B.S.W. i.e. Bachelor of Social Work (Three/Four-year Honours/Honours with Research Degree Programme in Social Work), as proposed by the Boards of Studies and as approved by the Academic Council and the Governing Body of Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon, has been accepted by the Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon;

AND

WHEREAS, the programme of B.S.W. i.e. Bachelor of Social Work (Three/Four-year Honours/Honours with Research Degree Programme in Social Work), is to be started from the session of 2025-26 under Autonomy Scheme and is to be offered to First Semester students of B.S.W. i.e. Bachelor of Social Work (Three/Four-year Honours/Honours with Research Degree Programme in Social Work), from the session 2025-26.

And

WHEREAS, the Revised Academic Regulations of the programme of B.S.W. (Bachelor of Social Work) were subsequently approved by the Governing Body in its meeting dated **Dt. 20 June 2025** And

WHEREAS, University Grants Commission (UGC) issued guidelines for the curriculum and Credit Framework for Undergraduate Programmes under the National Education Policy 2020 dated Dec. 7, 2022

AND

WHEREAS, the Academic Regulations of the programme of Bachelor of Social Work (Three/Four-year Honours/Honours with Research Degree Programme in Social Work) were subsequently prepared and approved by the BoS dated **Dt. 20 June 2025** and also approved by the Academic Council in its meeting dated **Dt. 25 June 2025** AND

WHEREAS, the Academic Regulations of the programme of Bachelor of Social Work (Three/Four-year Honours/Honours with Research Degree Programme in Social Work) were subsequently approved by the Governing Body in its meeting dated **Dt. 20 June 2025**.

NOW

THEREFORE, I, Principal of Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon, on behalf of the Governing Body of Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon, hereby release the following Academic Regulations. These Academic Regulations shall be called “ACADEMIC REGULATIONS GOVERNING THE EXAMINATION LEADING TO DEGREE OF B.S.W. i.e. Bachelor of Social Work (Three/Four-year Honours/Honours with Research Degree Programme in Social Work) under Faculty of Humanities of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.

These Academic Regulations shall come into force with immediate effect and shall apply to all students to be admitted to the First Semester of B.S.W. i.e. Bachelor of Social Work (Three/Four-year Honours/Honours with Research Degree Programme in Social Work) from the session 2025-26.

**ACADEMIC REGULATIONS GOVERNING THE EXAMINATION LEADING TO
DEGREE OF BACHELOR OF SOCIAL WORK**

(Three/Four-year Honours/Honours with Research Degree Programme in Social Work)

1. TITLE OF THE PROGRAMME: B.S.W. i.e. Bachelor of Social Work
(Three/Four-year Honours/Honours with Research Degree Programme in Social Work)
2. PROGRAMME CODE: LMCCSW-UG-01-BSW
3. DURATION OF THE PROGRAMME: FOUR YEAR/ EIGHT SEMESTERS FULL TIME UG DEGREE
4. PATTERN OF THE PROGRAMME: SEMESTER PATTERN
5. MEDIUM: ENGLISH / MARATHI
6. TIME SCHEDULE:
 - An academic year is divided into TWO TERMS.
 - Term I shall have odd Semesters I, III, V & VII whereas Term II shall have even Semesters II, IV, VI & VIII.
 - In each semester, courses are offered in 16-18 teaching weeks (minimum of 90 teaching days).
 - Four to six weeks are to be utilized for conduct of examinations and evaluation purposes per semester.
 - Each week shall have 40 working hours spread over 6 days a week, consisting of lectures, tutorials, social work practicum, assignments, seminars, project work, library work, co-curricular activities, field visits, research projects, counselling/guiding sessions, extra-curricular activities including Sports, NSS, Extension activities etc.
 - The detailed Academic Calendar will be published on the college website every year.
7. ELIGIBILITY TO THE COURSE
 - Subject to compliance with the provisions of the Government/ UGC / KBCNMU University directions and of other ordinances in force from time to time, an applicant for admission to this course shall have passed the XII Standard Examination of the Maharashtra State Board of Secondary and Higher Secondary Education, with English at Higher or Lower level and any Modern Indian Language at higher or lower level with any combination of optional subjects;
OR
 - XII Standard Examination of Maharashtra State Board of Secondary and Higher Secondary Education in Vocational Stream with one language only;
 - HSC (Vocational)/Minimum Competency Vocational Courses (MCVC);
OR
 - Any other examination recognized as equivalent thereto in such subjects and with such standards of attainment as may be prescribed;

OR

- Any other Equivalent Examination of any State in (10+2) pattern with English and any combination of subjects.
- An applicant for the examination pursuing the regular course of study leading to the Bachelor Degree in Social Work shall not be permitted to join any other degree course in Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon or any other University simultaneously.
- No person shall be admitted to this programme, if he has already passed the same programme or a programme of any other statutory University (which has been recognized as equivalent to this programme).

8. ADMISSIONS

- All admissions to this course will be strictly on merit basis as per the policies and procedures laid down by the college/UGC/University from time to time.
- The seats will be filled from among the candidates belonging to Open/SC/ST/VJNT/OBC-SBC/SEBC/EWS/PWD etc. categories as per the reservation rules stipulated by the Government.

9. ACADEMIC BANK OF CREDITS (ABC)

- Students must enroll in the Academic Bank of Credits (ABC) create an ABC ID and share this ID with the academic institutions/college in which they are enrolled.
- The credits earned by the students will be reflected in their ABC account.

10. ATTENDANCE CRITERIA

- It is mandatory for all students to have minimum 75 % attendance in order to be eligible to appear in a semester end examination. Students with below 75 % attendance in any given semester shall not be allowed to fill the examination form or appear in the examination.
- In exceptional cases Principal may condone the attendance.

11. FEES FOR THE COURSE

- The Tuition Fees and other fees shall be as prescribed by the College and Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon from time to time for the Course of M.S.W.
- The Examination Fees shall be as prescribed by the College from time to time.

12. STRUCTURE OF THE PROGRAMME/COURSES:

- The syllabus of B.S.W. is designed by the Boards of Studies of the College and approved by the Academic Council of the College as per the UGC Guidelines

The details of the courses are given in Appendix-I.

Students thus get to study the courses as per NEP guidelines.

Number of Theory papers, Social Work Practicum and Research Project:

Semester	Category I (Major)		Category II (Minor)	Category III (OE)	Category 4 (VSC/ SEC)	Category V (AEC /IKS/ VEC)	Category 6 (OGT /FP/ CC/CEP/ RP)	Cum. Cr/ Sem	Year/ Cum. Cr.
	Mandatory	Elective							
I	6	0	2	4	4	4	2	Y1/44	22
II	6	0	0	4	4	6	2		22
Cum Cr.	12	0	2	8	8	10	4		44
Exit Option: Award of UG certificate with Major with 40-44 Credits									
	8	0	4	2	2	2	4	Y2/88	22
IV	8	0	4	2	2	2	4		22
Cum. Cr.	28	0	10	12	12	14	12		88
Exit Option: Award of UG Diploma in Major and Minor with 80-88 Credits									
V	10	4	2	0	4	0	2	Y3/132	22
VI	10	4	4	0	0	0	4		22
Cum. Cr.	48	8	16	12	16	14	18		132
Exit Option: Award of UG Degree in Major and Minor with 120-130 Credits									
VII	12	4	4	0	0	0	2	Y4/174	22
VIII	12	4	0	0	0	0	4		20
Cum. Cr.	72	16	20	12	16	14	24		174
Four years UG Honors Degree in Major and Minor with 160-176 Credits									

13. PATTERN OF ASSESSMENT / EXAMINATIONS

- Each theory Paper of **four** credits shall have 100 marks and **two credits** paper shall have 50 marks.
- There will be an Internal/ External Assessment of 40/60 marks for 100 marks course.
- There will be an Internal/ External Assessment of 20/30 marks for 50 marks course.
- There will be an Internal Assessment of 40 /20 marks.
- There will be an External Assessment of 60 /30 marks
- There shall be viva -voce for social work practicum for each semester, which would include panel of internal and external examiners. Attendance in viva -voce will be mandatory.
- There shall be viva-voce/ assessment for all the subjects having practice base as FP, OE, SEC, RP, OJT, VSE, CEP. Attendance shall be mandatory.
- For consideration of passing marks for all subjects, the criterion would be minimum 40% marks (combined total of both internal and semester end marks) for each subject. However, where a student remains absent in the internal assessment, he/she shall be declared to have failed in that subject/paper. In order to be declared successful in the semester examination the student must obtain minimum 50% of the aggregate marks. **Where a student fails to secure the required 50% aggregate marks, he/she shall be declared to have failed in the examination. However, such student will get exemption in all those subjects/paper in which he/she has secure 50% marks**
- In addition to academics, students shall also be assessed for their participation and performance in extra-curricular activities and given separate incentive marks which will be considered for grading.

14. INTERNAL ASSESSMENT-

Internal assessment criteria

Internal Evaluation		Credit 4	Credit 2
Sr. No.	Component	Marks	Marks
1.	Unit Test No. 1 (Online- MCQ)	10	05
2.	Unit Test No. 2	20	10
3.	Class Attendance	05	2.5
4.	Internal Assessment: Home Assignment / Group Discussion/ Quiz/ Seminar/Aavishkar Participation	05	2.5
	Total Marks	40	20

15. EXTERNAL/SEMESTER END ASSESSMENT

- There will be Semester End Examinations at the end of all **EIGHT** semesters.
- The Semester End Examination will be conducted by the college.
- The examination shall be held at the college premises on such dates as will be notified by the college.

16. PATTERN OF SEMESTER END EXAMINATION

- Each paper of Semester End Examination for all semesters will be that of 60/30 marks each.
- All questions shall be compulsory with internal choice within the questions.
- The duration of Semester End examination shall be of 3/2 hours
- The questions would be divided into Long Answer Questions LAQ's and Short Answer Questions SAQ's.
- There will be provision to conduct alternative examinations for the students of the institution who have missed their semester end examination because of participation in State, National, International competitions/ NSS/ NCC/ Sports/ Cultural activities/ events/ competitions/ academic competitions.

17. PATTERN OF QUESTION PAPER (THEORY):

1. INTERNAL WRITTEN EXAMINATION – 20 / 10 MARKS

Que. No. 1- Write the answer of the following question. (Any one out of two) **10/05 marks**

Que. No. 2- Write short notes of the following. (Any two out of four) **10/05 marks**

2. SAMPLE PAPER FORMATS For SEMESTER END EXAMINATION:

A. :- 2-Credit Course (30 Marks) Time: 2 Hours

Instructions: Attempt all questions. Figures to the right indicate full marks.

Section A – Objective / Conceptual (5 Marks)

(Bloom: Remembering & Understanding)

Q1. MCQs / Fill in the blanks / Definitions ($5 \times 1 = 5$)

Section B – Short Notes (10 Marks)

(Bloom: Understanding & Applying)

Q2. Write short notes on **any two** of the following ($2 \times 5 = 10$)

Section C – Descriptive / Applied (15 Marks)

(Bloom: Applying, Analyzing, Evaluating)

Q3. Answer **any three** of the following ($3 \times 5 = 15$)

Marking Distribution (2-Credit / 30 Marks)

Section A (Conceptual Recall): 5

Section B (Understanding & Application): 10

Section C (Applied Analysis / Case-based): 15

Total = 30

B. :- 4-Credit Course (60 Marks) Time: 3 Hours

Instructions: Attempt all questions. Figures to the right indicate full marks.

Section A – Objective / Conceptual (10 Marks)

(Bloom: Remembering & Understanding)

Q1. MCQs / Short definitions / Match the following ($10 \times 1 = 10$)

Section B – Short Notes (20 Marks)

(Bloom: Understanding & Applying)

Q2. Write short notes on **any four** of the following ($4 \times 5 = 20$)

Section C – Analytical / Applied Questions (20 Marks)

(Bloom: Applying & Analyzing)

Q3. Attempt **any two** of the following ($2 \times 10 = 20$)

(Case study / situational question / application of theory in practice)

Section D – Long Essay / Critical Thinking (10 Marks)

(Bloom: Evaluating & Creating)

Q4. Attempt **any one** of the following ($1 \times 10 = 10$)

(Critical essay, comparison, argumentation, or projective type)

Marking Distribution (4-Credit / 60 Marks)

Section A (Recall): 10

Section B (Understanding): 20

Section C (Application &

Analysis): 20 Section D

(Evaluation & Creativity): 10

Total = 60

18. SCHEME FOR EVALUATION:

- The answer books of all Semester End examinations will be assessed by a panel of examiners constituted by the college. The panel will comprise of both internal and external faculty.
- The moderation of answer books (all distinction grade, all first division answer-books missing distinction with 10% margin, all second division answer-books missing first division with 10% margin, and those failed with 10% margin) will be done by a panel of internal /external examiners suggested by the BOS only.
- Students failing in theory papers will be required to appear in the supplementary examination scheduled as per the academic calendar.

19. GRACE MARKS

1. Students have the opportunity to receive grace marks, with a maximum limit of 10 marks during their entire UG programme. This provision applies if they fail in any subject or up to 3 subjects by a margin of 5 marks even after moderation/ revaluation. The purpose of this

provision is to promote or declare the semester as “**Pass by Grace**”. It is important to note that students can utilize this facility a maximum of 3 times throughout their entire program of study, with a maximum of 3 subjects are allowed for grace marks throughout the duration of the programme.

2. If a student gets grace marks for 3 subjects in any semester, he will not be eligible for this facility in other semesters. However, if he gets grace marks for ONE subject in a semester, he can avail the facility for TWO subjects in other semester/s provided he does not exceed the limit of 10 marks of the total aggregate marks for the examination.
3. The examinee passing with grace marks as above shall not be eligible to be placed in the merit list and also shall not be eligible for any medals, prizes or any other awards pertaining to that examination.
4. The examinee shall be eligible for maximum 3 grace marks if his score in a paper/subject falls short by not more than 3 marks for getting distinction in a paper/subject even after revaluation or moderation provided, he has not availed the benefit of grace marks earlier for passing any subject. Such grace marks can be awarded in maximum TWO papers/subjects during the entire course of studies. However, such students will not be eligible for any ranks or awards on the basis of their Division or Grade.

20. CREDIT SYSTEM OF EVALUATION

- The BSW programme will consist of 176 credits.
- Each paper of four credit equivalent to ONE teaching hours per day during the semester.

21. GRADES

- In the Grade Point System, assessment of individual subjects in the concerned examinations will be on the basis of marks only, but the marks shall later be converted into Grades by a mechanism wherein the overall performance of learners will be taken into account.
- **GRADE POINT:** Grade Point is a numerical weight allotted to each Letter Grade on a 10 point scale as adopted by the college as under:

Sr. No.	Marks		Description	Grade Letter	Grade Points
	For 4 credits	For 2 credits			
1	90 – 100	45 – 50	Outstanding	O	10
2	80 – 89	40 – 44	Excellent	A+	09
3	70 – 79	35 – 39	Very Good	A	08
4	60 – 69	30 – 34	Good	B+	07
5	50 – 59	25 – 29	Above Average	B	06
6	45 – 49	22 – 24	Average	C	05
7	40 – 44	18 – 21	Pass	P	04
8	00 – 39	00 – 17	Fail	F	0
9			Absent	Ab	0

22. ADDITIONAL MARKS

- In addition to the regular courses the college also offers to its students an opportunity to earn extra marks and an improved grade through the Extra-Curricular Activities (ECA).

- These Grade marks will be added to the Cumulative Grade Score of all the Semesters and considered while calculating the Grade.

I. MARKS FOR EXTRA CURRICULAR ACTIVITIES –

Levels of participation	Sports	Cultural
College	00	00
Inter collegiate	01	01
University	02	02
State	03	03
National	04	04
Inter national	05	05
Total	15	15

Note – Students will be entitled for the marks at the end of even semesters only.

CALCULATION OF SGPA

- **Semester Grade Point Average (SGPA):** SGPA indicates the performance of a student in a given Semester. SGPA is based on the total credit points earned by the student in all the courses and the total number of credits assigned to the courses/papers in a Semester. SGPA shall be rounded off to two decimal points.
- $SGPA = \text{Total Credit Points in the Semester} / \text{Total Number of Credits for the Semester}$ Provided that SGPA is computed only if the candidate passes in all the courses (gets a minimum 'E' Grade in all Courses).

Illustration of SGPA

Course/Subject	Credits	Marks	Grade Letter	Grade Points	Credits Points
1	4	80	A+	9	4*9 = 36
2	4	75	A	8	4*8 = 32
3	4	92	O	10	4*10 = 40
4	2	42	A+	9	2*9 = 18
5	2	38	A	8	2*8 = 16
6	2	35	A	8	2*8 = 16
7	2	30	B+	7	2*7 = 14
8	2	28	B	6	2*6 = 12
	22				184
SGPA		184/22 = 8.36			

Cumulative Grade Point Average (CGPA): A student will be allotted **Cumulative Grade Point Average (CGPA)** after clearing all the 8 Semesters and it shall be calculated as per the following formula

$$CGPA = (SGPA) I \times (Cr) I + (SGPA) II \times (Cr) II + (SGPA) III \times (Cr) III + (SGPA) IV \times (Cr) IV +$$

$(\text{SGPA}) \text{ V} \times (\text{Cr}) \text{ V} + (\text{SGPA}) \text{ VI} \times (\text{Cr}) \text{ VI} + (\text{SGPA}) \text{ VII} \times (\text{Cr}) \text{ VII} + (\text{SGPA}) \text{ VIII} \times (\text{Cr}) \text{ VIII} + \text{ECA} / \text{Cr I} + \text{Cr II} + \text{Cr III} + \text{Cr IV} + \text{Cr V} + \text{Cr VI} + \text{Cr VII} + \text{Cr VIII}$

Where,

(SGPA) I = SGPA of Semester-I; (Cr) I = Total Credits for Semester-I

(SGPA) II = SGPA of Semester-II; (Cr) II = Total Credits for Semester-II

(SGPA) III = SGPA of Semester-III; (Cr) III = Total Credits for Semester-III

(SGPA) IV = SGPA of Semester-IV; (Cr) IV = Total Credits for Semester-IV,

(SGPA) V = SGPA of Semester-V; (Cr) V = Total Credits for Semester-V,

(SGPA) VI = SGPA of Semester-VI; (Cr) VI = Total Credits for Semester-VI,

(SGPA) VII = SGPA of Semester-VII; (Cr) VII = Total Credits for Semester-VII,

(SGPA) VIII = SGPA of Semester-VIII; (Cr) VIII = Total Credits for Semester-VIII.

Illustration of CGPA

	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Sem VII	Sem VIII	Total Credits
Credits	22	22	22	22	22	22	22	22	176
SGPA	8.36	7.5	7.8	8.2	8.5	8.15	8.2	8.1	
	22*8.36	22*7.5	22*7.8	22*8.2	22*8.5	22*8.15	22*8.2	22*8.1	
	183.92 +	165 +	171.6 +	180.4 +	187 +	179.3 +	180.4 +	178.2 =	1425.82
CGPA	1425.82 / 176 = 8.10								

CGPA will be calculated after clearing all courses of semester I to VIII and students who opt to exit at certificate, diploma and degree level the CGPA shall be calculated on the basis of semesters completed. The grade/class shall be awarded on the basis of following table

Grade Conversion

CGPA	Grade	Division
9.00 to 10.00	O	Outstanding
8.00 to 8.99	A+	Excellent
7.00 to 7.99	A	First Class with Distinction
6.00 to 6.99	B+	First Class
5.00 to 5.99	B	Second Class
4.00 to 4.99	C	Pass Class
00 to 3.99	F	Fail

Note: Final Mark List will show the Grade and the Grade Points along with marks.

23. DECLARATION OF RESULTS

- The results of all Semester End examinations will be declared within 45 days after the

conclusion of examination and will be notified on the college notice boards and website.

- An unsuccessful examinee at a Semester End examination shall be eligible for supplementary examination on payment of a fresh examination fee prescribed by the college and will appear for supplementary examination in the next examination schedule of the said semester examination.
- The results of the candidates who have passed the Semester- II/ IV/VI/VIII examination but not passed the lower semester examinations shall be declared as NCL (not completed lower semester examinations). Such candidates shall be eligible for the Certificate/Diploma/Degree only after successful completion of the lower semester examinations. Such candidates shall be eligible for the Certificate/Diploma/Degree only after successful completion of Block Placement/ Internship mandatory for them.
- Only those candidates who pass all the semester examinations in the First Attempt will be eligible for ranks/awards etc. to be announced by the college.

ALLOWED TO KEEP TERMS

Those students in Bachelor of Social Work who fail in Courses up to three subjects (excluding Field Work) across both the semesters in an academic year, will be 'Allowed to Keep Terms' (ATKT) and appear for the Additional Examination(s) in the subsequent Semester. Those students who fail in courses adding up to more than three subjects across both semesters in an academic year will be declared failed in that academic year. However, a candidate who has obtained 50 percent or more of the full marks in Fieldwork may claim an exemption in Fieldwork. The internal marks of the student will be carried forward for the additional examination and student must appear for external exams of 60 marks or 30 marks based on the credits for each subject.

The BSW candidate who has backlog of three subjects across all four Semesters can be admitted in Semester V. If the backlog is not cleared before the Semester V exams the candidate is not allowed to appear for Semester V but be allowed to attend classes of Semester VI. While giving the Semester VI exams candidate must clear all ATKT of Sem 1 to 4 and is allowed to keep 2 ATKT of Semester V to appear for Semester VI. The Semester VI results will be kept on RW (Results Withheld), and results of Semester VI will not be declared till the Semester V ATKT are cleared.

Those students in Master of Social Work who fail in Courses up to three subjects (excluding Field Work) across both the semesters in an academic year, will be 'Allowed to Keep Terms' (ATKT) and appear for the Additional Examination(s) in the subsequent Semester. Those students who fail in courses adding up to more than four subjects across both semesters in an academic year will be declared failed in that academic year. However, a candidate who has obtained 40 percent or more of the full marks in Fieldwork may claim an exemption in Fieldwork. The MSW candidate

who has backlog of three subjects across all four Semesters can be admitted in Semester III. If the backlog is not cleared before the Semester III exams the candidate is not allowed to appear for Semester III but be allowed to attend classes of Semester IV. While giving the Semester IV exams the candidate must clear all ATKT of Semester 1 and II and is allowed to keep 2 ATKT of Semester III to appear for Semester VI. The Semester VI results will be kept on RW (Results Withheld) till the Semester III ATKT are cleared.

Note:

- For consideration of passing marks for all subjects, the criterion would be minimum 40% marks (combined total of both internal and semester end marks) for each subject.
 - Total marks (Internal + Semester End Examination) obtained by the student shall be converted into Grades.
- 1 CHALLENGE TO VALUATION:
 - Students can avail true copy of their answer sheets by paying due fees within prescribed time and may submit revaluation form if desired.
 - 2 REVALUATION:
 - Students can apply for revaluation of their answer-books after paying the prescribed fees and following due procedure.
 - Revaluation of answer-books will be done by a panel of external experts.
 - Marks awarded by the panel of experts/examiners after revaluation, whether increased or decreased, will be taken as final marks.
 - 3 MAXIMUM ATTEMPTS
 - A candidate who fails in any of the semester examinations may be permitted to take the examination again at subsequent appearance as per the syllabus and scheme of examination in vogue at the time the candidate took the examination for the first time. This facility shall be limited to the following 02 years i.e. 04 more attempts.
 - 4 IMPROVEMENT OF RESULTS:
 - A candidate who has passed in all the papers of a semester may be permitted to improve the result by reappearing for the whole examination of that semester.
 - The reappearance shall be permitted only once in each semester.
 - The reappearance for the examination of any semester shall be permitted during the subsequent examination of that semester.
 - Application for reappearance along with payment of prescribed fees shall be submitted to the College along with the original statement of marks within 30 days from the declaration of results.
 - If a candidate passes in all subjects in the reappearance, higher of the two aggregate marks secured by the candidate shall be awarded to the candidate for that semester. In case the candidate fails in reappearance, he shall retain his first appearance result.
 - A candidate who appears for improvement of results shall be eligible for grade/division but not for ranking.

- Internal assessment marks shall remain the same and they are not included in the improvement of result scheme.

5 AWARD OF MARK SHEET/S

1. All mark sheets for all semesters will be awarded by the college at the end of each semester.
2. The mark sheet will specifically mark all the pass/exempted/pass with grace and fail subjects.
3. The marksheet of Sem II (Certificate), Sem IV (Diploma) and Sem VI (Degree) and Sem VIII with Degree of Honours/ Honours with Research shall include total marks, CGPA and designated GRADE such as O, A+, A, B+, B, C, F (Fail).

6 AWARD OF DEGREE

1. Students will receive Degree from the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon on payment of the prescribed fee.
2. The Diploma/Degree will be issued at the end of successful completion of duration of the programme as per the NEP 2020 Guidelines.
3. It will be signed by the Hon'ble Vice-Chancellor and will have the college's name on it.

8. GRIEVANCE REDRESSAL MECHANISM

- There shall be Grievance Redressal Committee for all grievances related to examination and assessment.
- The committee shall be headed by the Controller of Examinations.
- In case of any dispute, the Chief Controller, Examinations/ Principal shall decide the matter and the decision shall be final.

9. ABSORPTION SCHEME/MULTIPLE ENTRY

1. Other students already enrolled in BSW course of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon or any other University or any other Autonomous College can also join this course from Semester III, V, VII stages subject to the conditions of vacancies and only if they have earned the required credits for the programme. The students having less credits than required may earn those many credits before the semester end exam from SWAYAM/ NPTEL/College etc.
2. Students from other discipline are eligible to take admission for specific theory course which doesn't have social work practice component. They can do so by paying admission fees for the same, depending on the availability of the course in timetable.

10. MULTIPLE EXIT

- Optional Exit after 2nd Semester: Award of Certificate in Social Work after Completion of 4 credits Block Placement in Educational Sector.
- Optional Exit after 4th Semester: Award of Diploma in Social Work after Completion of 4 credits Block Placement in Welfare Setting.
- Optional Exit after 6th Semester: Award of UG Degree in Social Work after Completion of 4 credits in GOs or NGOs sector.

SCHEME OF TEACHING AND EXAMINATION FOR B.S.W.

- The courses as listed in **Appendix I** have been designed by the college's Boards of Studies and approved by the College's Academic Council and Governing Body.
- Further, existing courses will be modified or the new courses would be introduced as per the requirements of students and other stakeholders from time to time.

Sr	Sem.	Course	Course Code	Course Title	T	P	Credit	Marks
1	I	DSC-1 (Major)	BSW-111	Introduction to Professional Social Work	100	--	100	4
2		DSC-2 (Major)	BSW -112	Social Work Method 1: Working with Individuals	50	--	50	2
3		DSC-3 (Minor)	BSW-113	Sociology for Social work	50	--	50	2
4		OE-1	BSW-114	Subject as per choice of student with direct credit transfer facility e.g subject from any college's/ university's OE basket other than social work major subjects or MKCL or NPTEL etc.	50	--	50	2
5		SEC-1	BSW-115	Field Work Practicum	--	100	100	4
6		AEC-1	BSW-116	Functional English	50	--	50	2
7		VEC-1	BSW-117	Environmental Studies	50	--	50	2
8		IKS-1	BSW-118	Ancient Indian Knowledge System	50	--	50	2
9		CC-1	BSW-119	Community Engagement Programme	50	--	50	2
				Total	450	100	550	22
1	II	DSC-4 (Major)	BSW-121	Areas of Social work	100	--	100	4
2		DSC-5 (Major)	BSW-122	Social Work Method 2: Work with Groups	50	--	50	2
3		DSC-6 (Minor)	BSW-123	Social Problems in India	50	--	50	2
4		OE-2	BSW-124	Subject as per choice of student with direct credit transfer facility e.g subject from any college's/ university's OE basket other than social work major subjects or MKCL or NPTEL etc.	100	--	100	4
5		SEC-2	BSW-125	Field Work Practicum	--	100	100	4
6		AEC-2	BSW-126	Functional English	50	--	50	2
7		IC	BSW-127	Indian Constitution	50	--	50	2
8		CC-2	BSW-128	Community Engagement Programme	25	25	50	2
				Total	425	125	550	22

Abbreviations:

OE: Generic/ Open Electives;

VSEC: Vocational Skill and Skill Enhancement Courses;

VSC: Vocational Skill Courses;

SEC: Skill Enhancement Courses;

AEC: Ability Enhancement Courses;

IKS: Indian Knowledge System;

VEC: Value Education Courses;

OJT: On Job Training: Internship/ Apprenticeship;

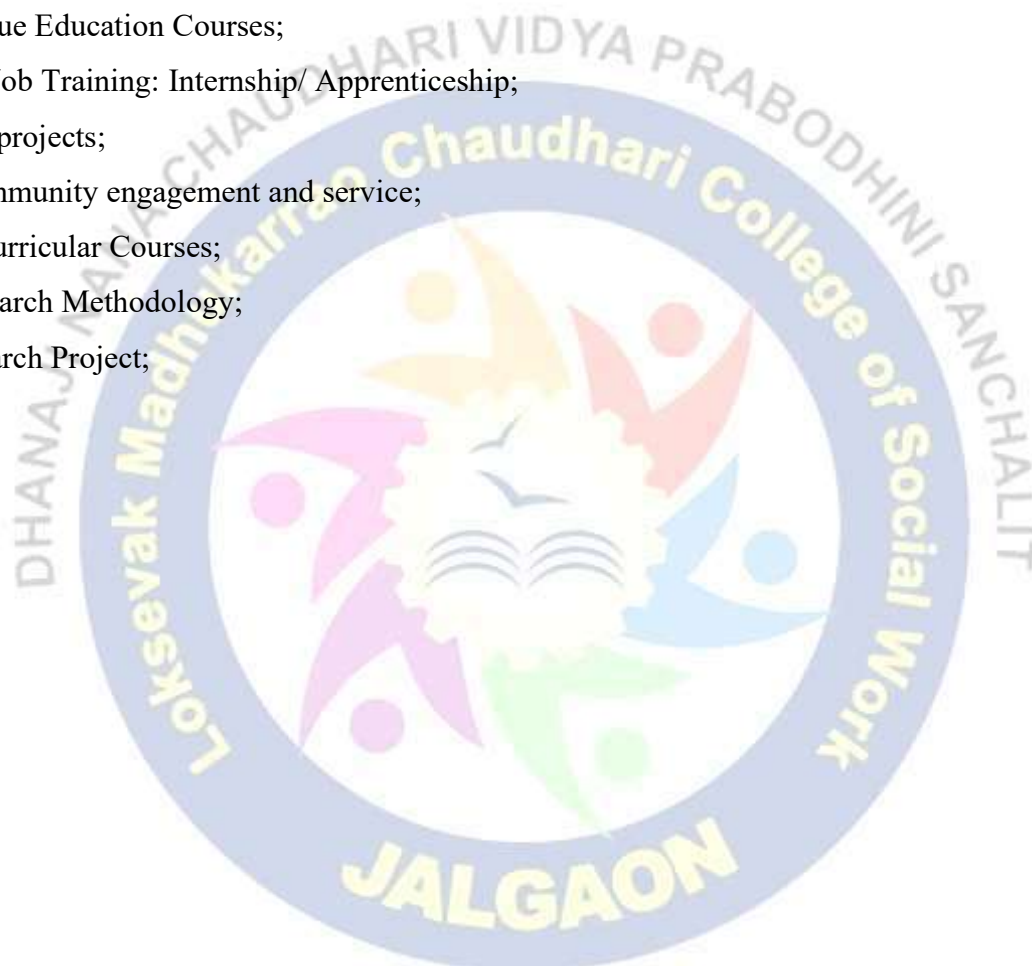
FP: Field projects;

CEP: Community engagement and service;

CC: Co-curricular Courses;

RM: Research Methodology;

RP: Research Project;



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