Dhanaji Nana Chaudhari Vidya Prabodhini Sanchalit

Loksevak Madhukarrao Chaudhari College of Social Work, Jalgaon

NAAC Accredited 'A' Grade (CGPA 3.02), An ISO 9001: 2015 Certified Institution
Affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University
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E-Governance Policy

Objective:

This E-governance policy is designed to revamp the college's administrative processes using cutting-edge technologies. It encompasses various areas, including examinations, admissions, departmental operations, academics, placements management, information systems, and stakeholder involvement. The policy's reach extends to the following domains:

1. College Administration

2. Student Admission

3. Examination & Evaluation

4. Library Management

5. Account & Finance Section

6. ICT Infrastructure

7. E-Waste Management

Key Objectives:

1. Integrate e-governance seamlessly into all aspects of college operations to create a more straightforward and efficient governance system.

2. Strive for a paperless environment within the college to promote sustainability and environmental consciousness.

3. Facilitate easy access to information for all stakeholders.

4. Ensure secure and responsible data management.

5. Elevate the global visibility of the institution through technology-driven advancements.

6. Foster transparency and accountability in all college functions.

7. Enable Wi-Fi connectivity throughout the campus.

8. Equip classrooms with cutting-edge ICT tools, including Desktops, Laptops, Smartboards, Projectors, etc.

9. Establish a fully automated and modernized library.

10. Facilitate online communication and collaboration between various entities within the institution.

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Policy Guidelines:

1. The college will wholeheartedly embrace and implement e-governance to streamline and enhance the governance system.

2. E-governance will be harnessed to provide seamless access to data for informed decision-making at all organizational levels.

Areas of Implementation:

1. Website & Social Media: The college's website will function as an information hub, featuring activities, important notices, courses, and accomplishments. A secure third-party service provider will manage the website, and staff responsible for website administration will receive training. A Website Committee will oversee updates, maintenance, and necessary changes.

2. Academics: Faculty and staff, both teaching and non-teaching, will receive training to stay up-to-date with evolving technologies.

3. Communication: Crucial student updates on fees, academic matters, and college news will be conveyed through the website and dedicated WhatsApp groups.

4. Finance & Accounts: To streamline financial management, the college will implement suitable accounting and finance software. For government funds, the Public Financial Management System (PFMS) will be utilized. Online payment modes like NEFT, RTGS, and bank transfers will be encouraged.

5. Library: The college will continually enrich its academic resources, including e-learning materials. Library management will be automated, and plagiarism-checking software will be made available to promote original academic work.

6. Alumni: An alumni page on the website will facilitate alumni registration and provide information about prominent alumni, feedback mechanisms, and database management.

7. Online Video Lectures and E-Content: Faculty members have developed a repository of online video lectures and e-content, accessible through the website.

8. E-Waste Management: The college is committed to responsible technology usage and the proper disposal of e-waste.